

Minutes of ARLESEY TOWN COUNCIL MEETING held on Tuesday 3 July 2012 at the Village Hall, High Street, Arlesey.

PRESENT:

Cllrs: N Daniels (Chairman)	C Howitt
G Bains	Mrs J Rencontre
J Bowskill	Ms J Squizzoni
Ms L Clapham	D West
Mrs H Frost	A White
M Holloway	Ms L Warwick

Also present: Mrs E Hare (Town Clerk), Unitary Councillor Rita Drinkwater, Barbara Moran, and 5 members of the public.

360 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr J Caffrey, Cllr D Page and Cllr M Rainbow.

361 DECLARATIONS OF INTEREST

Item 23 – Red Bear Children’s Centre – Cllr G Bains declared a personal interest as he is a volunteer for the Red Bear Children’s Centre.

There were no other declarations of personal interests received.

There were no declarations of prejudicial interests received.

362 CHAIRMAN’S ANNOUNCEMENTS

The Chairman made the following announcements:

(a) Correspondence from Bedfordshire Police Partnership Trust Bobby Scheme
The Chairman read out a letter from the Bedfordshire Police Partnership Trust which acknowledged receipt of the donation of £250 in respect of the trust’s Bobby Scheme and thanked the Town Council for their continued support

(b) BRCC Net work – summer 2012
A copy of the latest BRCC Network is in the office for members to view.

363 YOUTH COUNCIL REPORT

The Chairman welcomed Nicola King, Youth and Participation Officer for Aragon Housing Association who came along with Youth Council Member Melissa to meet Members of the Town Council. Nicola introduced Melissa who presented a report to Council.

The Youth Council is made up of 7 young people from Arlesey. Their interests are to organise fun activities to do and talk about things they feel are important to living in Arlesey. Monthly meetings which last about an hour are held in Arlesey Library. In the coming months Youth Council Members will, in turn, come along to meetings to engage with Council Members to share things they have discussed at their meetings. They plan to have a display stand at the Fun Day and have been involved with Nicola to arrange summer fun activities. Nicola has planned for detached youth work in Arlesey. This is when youth workers will go out and meet young people. Youth Council Members will go out with Nicola to gather further information. An information flyer will be published shortly.

Nicola added it has taken a while to get to where we are and we will continue with our recruitment of the Youth Council to look for a cross section of new members with different abilities through consultation.

Cllr Bains praised Melissa and said Council would like to know what the Youth Council do and likewise for them to look at our agenda to bring up any issues of interest.

The Chairman thanked Nicola and Melissa.

364 MEET VILLAGE AGENT BARBARA MORAN

The Chairman introduced Barbara Moran the new Village Agent in order that she could outline her role in this new position.

Barbara said her role came out of the Aging Well project. The Steering Group identified Arlesey to be a host to run a pilot scheme. She is actually employed by the Bedfordshire Rural Communities Charity and works 10 hours a week. Her main aim is to engage with older vulnerable adults to access services and support they may need. There is no restriction to the kind of help she can offer to clients which may include benefits and pensions, support for carers, picking up prescriptions, victims of crime, housing and job issues and feeling safe at home. She added she has just completed an intense period of induction, already has 5 clients and now looking for referrals.

The Chairman thanked Barbara for speaking to the meeting.

365 PUBLIC PARTICIPATION

There was no public participation.

366 MINUTES OF THE PREVIOUS MEETING

Members received a copy of the minutes of the Town Council meeting held on 12 June 2012.

It was RESOLVED

that the minutes of the meeting of the Town Council held on 12 June 2012 be confirmed and signed by the Chairman as a true record.

367 MATTERS ARISING

The Chairman asked if there were any matters arising from the minutes of the last meeting.

Cllr Holloway said he had a matter concerning correspondence that had been sent to him via the Town Council office and wanted to bring this up as a matter arising.

The Chairman reminded him this was not the point on the agenda to bring up this item and furthermore, he and the Clerk had corresponded with him over the last few days to explain how the matter should be dealt with.

Cllr Holloway became disruptive to the meeting by insisting the matter should be discussed. The Chairman referred to Standing Orders at section 10 Disorderly Conduct, Standing Order 10 (a) no person shall obstruct the transaction of business or behave offensively or improperly. Cllr Holloway continued with his behaviour challenging the Chairman. The Chairman was of the opinion Cllr Holloway was in breach of Standing Order 10 (b) and warned Cllr Holloway he could be excluded from the meeting if he continued with his disruptive behaviour, that a motion to exclude him

if seconded shall be put forthwith and without discussion. Cllr Holloway continued to verbally challenge the Chairman.

The Chairman then had to put a proposal forward in accordance with Disorderly Conduct 10 (b) that Cllr Holloway should leave the meeting. Cllr Frost seconded the motion.

It was RESOLVED

unanimously, that Cllr Holloway must be excluded from the meeting so that Council business could continue

There were no matters arising from the last meeting.

368 POLICE - REPORT FROM THE SAFER NEIGHBOURHOOD TEAM

Members received a copy of the monthly crime report for June from the Safer Neighbourhood Team. PCSO Laura Wilson was unable to attend the meeting and had sent her apologies.

It was AGREED to note the information in the report

369 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES

Unitary Councillor Rita Drinkwater reported:

- It is important that members respond to the Development Strategy Document
- Up to £250 funding is available for Community Games for sporting or cultural activities and must include an opening and closing ceremony as part of the London Olympic 2012.
- The Rave Bus will be in Arlesey on 24 August 2012 to give advice on Social Care
- CBC has approved the Code of Conduct which took effect from 1 July 2012

370 SCHOOL/NURSERY GOVERNOR REPORTS

Cllr Mrs Helen Frost reported as School Governor representative for Arlesey Nursery School:

- From September they will take in children from the age of 2 years

371 FINANCE

(a) **Income and Expenditure – May 2012**

Prior to the meeting Members received a copy of the detailed Income and Expenditure for Month 2 – May 2012.

It was RESOLVED

that the detailed report of Income and Expenditure for Month 2 – May 2012 be accepted

(b) **Petty Cash for May 2012**

Prior to the meeting Members received a copy of the petty cash details for the Resource Centre and the Town Council for month 2 – May 2012

It was RESOLVED

to approve the petty cash for the Resource Centre and the Town Council for month 2 – May 2012

372 **CORRESPONDENCE**

(a) **MUGA**

The Chairman read out a letter to the meeting which was a request from Michelle Powell who would like to hire the MUGA court and recreation ground, to facilitate exercise classes for mothers with buggies and had requested a discount on the hire fee. The Clerk added Michelle had provided a copy of her Instructor's Public Liability Insurance Policy.

It was RESOLVED

to waive one month's hire fee and following a progress report from the applicant review again at the September meeting

(b) **Skate Park**

The Chairman read out a letter to the meeting from David Stott at MaD requesting permission to hire the Skate Park for an event on 11 August 2012 from 1pm to 4pm. The Clerk reminded members that free football facilities at the MUGA have already been granted for six weeks during the summer break.

It was RESOLVED

to grant permission to use the skate park for the communal event on 11 August subject to a £25 returnable deposit if the site is left free of litter

373 **BEDFORDSHIRE AND RIVER IVEL INTERNAL DRAINAGE BOARD**

The Chairman read the correspondence received from the Bedfordshire and River Ivel Internal Drainage Board which outlined the details of their Watercourse Maintenance Programme for 2012/2013 in the parish of Arlesey. The proposed works would consist of flailing, clearing, weed cutting, pollarding and dredging as necessary.

It was RESOLVED

to note the details of the proposed works and no further additional information needs to be added to the scheduling of the programme

374 **POPPY APPEAL FOR 2012**

The Chairman gave a report on the information received regarding the Remembrance Sunday Poppy Wreath.

It was RESOLVED

to order the Civic Poppy Wreath for £50 and all members would donate towards the cost

375 **INSURANCE**

The Chairman reported the Town Council's Insurance Policy Renewal was due on 18 July 2012. The Clerk had recently met with the insurance representative to update the policy. This was followed up by a letter confirming the premium was based on the renewal checklist and a further email confirming the summary of options for the premiums, including long term and extended long term agreement details.

It was RESOLVED

to stay with option 3 of the long term agreement until 2013, the revised renewal premium of £8,352.08 plus £10 fee

376 ARLESEY COMMUNITY SAFETY GROUP

The Chairman gave an update on the recent meetings that had taken place. The advice that had been received from Central Bedfordshire Council would be for the Chairman of the Town Council to formally request, in writing to the Central Bedfordshire Council to ask for assistance in forging a better working relationship with Arlesey Community Safety Group.

It was RESOLVED

the Chairman would write to Arlesey Community Safety Group in the first instance

377 ON THE BUTTON

The Chairman gave a report to members on the meeting that took place with Steve Maddox from On the Button, on Wednesday 27 June 2012. It had been proposed at the meeting that to ensure information is dispersed throughout the town, On the Button will be provided with details soon after Town Council meetings. He added that he and the Clerk would have regular monthly meetings with Steve Maddox.

It was RESOLVED

to approve regular meetings with Steve Maddox and when the new website is up and running to provide a link between the two websites

378 PUBLIC EXHIBITION – LAND EAST AND WEST OF HIGH STREET, ARLESEY

The Chairman gave an update on the Public Exhibition that was held in Arlesey Village Hall on Friday 22 June and Saturday 23 June 2012. The site allocations are in the Local Development Framework and which cannot be changed, but we can have more input into shaping the future development for the town. The second consultation will be in September and we must be prepared for this by forming and working with a resident's action group, in order that residents feel the Town Council is supporting them throughout this process.

It was RESOLVED

to work with a Residents Action Group to support and engage with the community in shaping the future development for the town

379 FAMILY FUN DAY

The Clerk gave an update on the Family Fun Day which will take place on Saturday 14 July 2012. A meeting will be held next week to go over the final preparations, a map and layout of the recreation area will be sent to participants, local residents will receive a letter informing them of the event and staff will be made aware of their duties for the day.

It was RESOLVED

some councillors will be available to help on the day

380 TOWN ENTRANCE

The Chairman said at the last meeting it was resolved to form a working party to manage the town's entrance project. Cllr Mrs J Rencontre presented a report to

members and said in order that the entrances can be completed this year, we must move to the next stage and look at suitable sites. A design was passed around for members to agree. It is hoped the bricks will also be donated towards the project. The Clerk said she would contact highways immediately to set up a meeting.

It was RESOLVED

to agree in principle Cllr Rencontre will move to the next stage of the project and bring a report to the next meeting

381 CENTRAL BEDFORDSHIRE COUNCIL CONSULTATIONS

The Chairman asked members to get involved by responding to Central Bedfordshire Council consultations which can be accessed on the CBC Strategic Planning Consultation page.

(a) **Draft Development Strategy for Central Bedfordshire**

The Draft Development Strategy is being published for comment for seven weeks, starting on Wednesday 20 June 2012. The deadline for the return of any comments is 5pm on Wednesday 8 August 2012.

(b) **Draft Statement of Community Involvement**

The deadline for return of comments is 5pm on Wednesday 8 August 2012

Send email comments for the above consultations to:
LDF@centralbedfordshire.gov.uk

(c) **Consultation of the modifications for the Minerals and Waste Core Strategy**

The consultation ends on Tuesday 17 July 2012

Send email comments to: MWPlans@centralbedfordshire.gov.uk

It was RESOLVED

members would send their individual replies to the above consultations

382 RED BEAR CHILDREN'S CENTRE

The Chairman read a report on the current changes of the staff from Arlesey following the restructuring of the Red Bear Children's Centre. He added none of the changes will affect the delivery of the service. The Clerk added the team leader will give a presentation to the next Council meeting.

It was AGREED to note the contents of the report

383 THE CODE OF CONDUCT

Chairman reported on the Legal Briefing 109-12 received after the 1 July and the additional information members had requested from Central Bedfordshire Council at the 12 June 2012 Town Council meeting concerning Schedule 1 – Disclosable Pecuniary Interests. The Chairman added that in the matter of the Code of Conduct where Council's have been kept waiting for the DCLG to publish the regulations concerning pecuniary interests, now that this information is available members could give further consideration to which Code of Conduct the Council should adopt.

It was RESOLVED

to give further consideration which Code of Conduct to adopt at the next meeting

384 PUBLIC RELATIONS COMMITTEE

- (a) To co-opt one member to fill the vacancy on the Public Relations Committee
The Chairman reported that due to a resignation from the committee there was a vacancy on Public Relations

It was RESOLVED

to co-opt Cllr D West on to the Public Relations Committee

- (b) To approve local business advertising in the newsletter – minute number 7
The Chairman asked members to approve an invitation to ask local businesses if they would like to advertise in the Town Council's newsletter, in order that the advertising revenue would offset the printing costs.

It was RESOLVED

to seek advice to ensure there are no restrictions on advertising in newsletters and then consider the advertising charges

385 MINUTES FROM COMMITTEES

Members received reports from the following Committees:

Public Relations Committee – 19 June 2012
Environmental Committee – 19 June 2012
Property Committee – 19 June 2012
General Purpose/Finance Committee – 19 June 2012

It was RESOLVED

that the minutes of the above committees are accepted and these would be approved and signed by the Chair of those committees at their next meeting

386 REPRESENTATIVES' REPORTS

There were no reports for this meeting.

CHAIRMAN

Date