

Minutes of a meeting of **ARLESEY TOWN COUNCIL** held on **Tuesday 18 April 2017** in the **Village Hall, High Street, Arlesey at 7pm.**

**PRESENT:** Cllrs: J Want (Chairman) J Auburn  
C Ferris M Gould  
C Livermore D Page (Arrived 8pm – agenda item 10(a))  
J Randall S Sarll  
J Wallace A Ward

**In attendance:** Ms S Foulkes (Town Clerk), Unitary Cllrs I Dalgarno, R Wenham and D Shelvey  
4 members of the public, and 2 representatives from Telereal Trillium.

**728/16 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs C Gravett, M Holloway and R McGann.

**729/16 DECLARATIONS OF INTEREST**

- a) Disclosable Pecuniary Interests – None.
- b) Other Interests:
  - Agenda item 9(i) – Cllr Ward due to the proximity to his home address.
  - Agenda item 9(g) – Cllr Sarll due to her spouse's tenancy.

**730/16 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Want advised members that 2 Casual Vacancies had arisen at the time of the meeting, as a result of Cllr Stanbury tendering his resignation and Cllr Frost having failed to attend any meetings of the Council or its committees for a period of 6 consecutive months.

Prior to the meeting members received a copy of the following correspondence which were taken as read:

- (a) **CBC Press Release** - It's a #CrimeNotToCare when it comes to getting rid of your rubbish
- (b) **Bedfordshire News Press Release** – Nominate the Local Heroes at work in your community
- (c) **NALC Policy Briefing** – Highlights relevant sections of the Government's recently published *Housing White Paper* together with a template response from NALC. Cllr Wenham encouraged the Council's response. Cllr Want advised members that he was unable to give this matter his own time within the stated deadline, and suggested that members consider putting themselves forward. No offers were made at the meeting.
- (d) **NHS Press Release** – As of 1<sup>st</sup> April 2017 Sunnyhill Healthcare CIC will continue to provide GP services at Arlesey.
- (e) **CPRE Bedfordshire** – Invitation to 30<sup>th</sup> Annual General Meeting, Monday 15<sup>th</sup> May at 6.30pm held at Stratton Upper School. No offers of attendance were forthcoming.
- (f) **CBC Press Release – Central Bedfordshire Council** CCTV upgrade approved.

**731/16 MEMBERS QUESTIONS**

None raised.

**732/16 PUBLIC PARTICIPATION**

There was no public participation.

**733/16 MINUTES OF PREVIOUS MEETINGS**

To consider and approve the minutes of the Town Council meeting held on 21 March 2017 as a true record of proceedings.

**RESOLVED**

**the minutes of the Town Council meeting held on 21 March 2017 be approved as a true record of proceedings and be signed by the Chairman of the meeting.**

**734/16 MATTERS ARISING**

There were no matters arising.

**735/16 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES**

735.1 Unitary Cllr Dalgarno reported:

- **CBC CCTV Upgrade:** A new operating system at Priory House would provide opportunities for Town and Parish Council's to link in via either microwave or hardware systems (i.e. library link) to be monitored by CBC.
- **Flytipping:** CBC is tackling the problem, and is taking action against an unauthorised site in Leighton Buzzard.
- **Parking Enforcement:** Out of hours service to be launched covering 6pm to 7am. CBC Parking Strategy survey currently out for consultation.
- **Highways Meeting with Area Team Leader:** Cllr Dalgarno planned to meet with the Area Team Leader on Thursday 20<sup>th</sup> April, and suggested that specific concerns be emailed to him prior to the meeting.

735.2 Unitary Cllr Wenham reported:

- **5 Year Land Supply:** CBC had recalculated its 5 year land supply bringing it to a stronger position to fight planning appeals, and adding weight to its planning policies.

735.3 Unitary Cllr Shelvey reported:

- **Pix Brook Academy:** A bid for the construction of a new 'free school' had been approved and would take the additional pupils from the new housing in the area.

735.4 Members questions and comments:

- Cllr Sarll raised concerns that 60 children in the area had not been offered a place at Etonbury Academy. Cllr Shelvey advised that more children had come out of the new housing than calculated using the '4 per year group per 100 houses' formula.
- Cllr Ward enquired about the age range of the new Pix Brook Academy and Cllr Shelvey confirmed that the year groups would range from School Year 5 through to 11, with no Sixth Form available. The 'free school' would be funded by government initially with repayment by CBC from various funding sources such as S106 monies.
- Cllr Ward queried Arlesey's Settlement Envelope, and was advised that this was designated in the last Local Plan, and would be reviewed as part of the current Local Plan review. Cllr Want confirmed that the Arlesey Neighbourhood Plan proposed a review of the Settlement Envelope.

- Cllr Gould highlighted concerns that CBC's decision to withdraw free or funded removal of asbestos could result in an increase in fly tipping of this hazardous waste. Cllr Dalgarno agreed to discuss this with CBC colleagues.

## 736/16 PLANNING APPLICATIONS & ISSUES

Members to consider comments to be submitted to CBC on the following applications:

- (a) **CB/17/00300/MW: Land south of Arlesey Landfill Site, Mill Lane, Arlesey**  
**Proposal:** Retrospective application to increase the level of land by means of importation of inert waste (soil).

Cllr Wenham advised members that this retrospective application was to formalise the current situation and would not involve any further land movements. Cllr Ward queried whether a precedent would be set, and Cllr Wenham advised that this would not be the case and that any future unauthorised movement of soils should be reported immediately to CBC. The Town Clerk reminded members that extensive communications had occurred last year between the Town Council and Ward Councillors with CBC's Enforcement Officer Mike Duffet which had resulted in the application at hand. No further comments were deemed necessary.

- (b) **CB/17/01237/FULL: 28 Jubilee Crescent, Arlesey, SG15 6SB**  
**Proposal:** First floor, rear extension. Extension to front porch and new driveway and boundary treatment.

**RESOLVED**

**that the Council recommend the application's approval subject to neighbours' comments being taken into account.**

- (c) **CB/17/01285/FULL: 106 Hitchin Road, Arlesey, SG15 6SA**  
**Proposal:** Rebuild existing garage

**RESOLVED**

**that the Council recommend the application's approval subject to neighbours' comments being taken into account.**

- (d) **Planning Applications Refused/Granted** – As at 10<sup>th</sup> April 2017. New decisions identified by an asterisk. Members queried whether CBC had published the decision of the latest DMC meeting to approve 2 of the Masterplan applications. The Town Clerk to make enquiries.

- (e) **Enforcement issues acknowledge:**

- **74 Church Lane, Arlesey, SG15 6UX – Breach of condition 3 attached to planning permission.**
- **74 House Lane, Arlesey, SG15 6XX – Alleged unauthorised development-erection of a log cabin for business use**
- **52 The Rally, Arlesey, SG15 6TN – CASE CLOSED**

- (f) **Masterplan Planning Applications update** - Cllr Want provided an update on CBC's Development Management Committee meeting on 29 March 2017. Both of the following applications were approved, subject to conditions to include a requirement that land owners come forward with a phasing plan for the delivery of the western side relief road.

- Site 1 (Land West of High St – CB/16/01420) – 40 dwellings by Wheatley Group Developments Ltd and Swan Hill Homes Ltd.
- Site 3 (White Horse Field – CB/16/01608) – 56 new homes by Warden Developments Ltd and Samuel Beadle (Investments) Ltd.

The Town Council had requested that construction not commence until eastern relief road completed but this had been rejected by the DMC. A Traffic Management Plan would be required. Town Clerk to obtain copies of the planning consent and conditions.

- (g) **CB/17/01158/OUT Land at Chase Farm** – Members to consider interim feedback from working party. Cllr Want confirmed that the working party had not yet met however individual members had started to review various sections of the application. Initial concerns include the absence of employment land on the eastern side. It was noted that the Savilles report makes both good and not so good points in this respect. An original proposal of 1200 new jobs had decreased to 500/600. Other concerns included the proposed increase in the town centre area, with the provision of additional office space, resulting in a perceived lack of parking. Arlesey resident, Mr R Watson had conducted his own research on the Traffic Modelling and had identified a flaw which he would be raising with CBC, and would share with the Town Council. A draft response to the application will be prepared for Council's consideration on 16<sup>th</sup> May 2017.
- (h) **Telereal Trillium 'Community Building' Consultation** –Cllr Want provided an update following his meeting with BRCC's Bob Hughes. The 5000 sq ft building appeared to be smaller than that provided to other local communities following development. Bob Hughes had agreed to research other examples, and consider how the Council can achieve a complement to existing facilities within the current Community Centre. Initial suggestions include the provision of additional meeting space, museum and larger Town Council offices. A further meeting with CBC officers required and further update with Bob Hughes' recommendations to be considered at next meeting.
- (i) **Land Group Development Proposals for Land at Hitchin Road** – Members noted Public Consultation event to be held on 19 April 2017 in Arlesey Village Hall. Cllr Randall advised members that land owner Mr Rooney and his fellow occupants intended to relocate by their own choice. Cllr Wenham advised members that at present no formal planning application had been submitted, but when formalised it would be considered on its own merits. CBC had not yet identified a 5 year land supply for Gypsy & Traveller sites.

Cllr Dalgarno left the meeting at 7.50pm, giving his apologies.

- (j) **CBC Local Plan Update** – Members acknowledged correspondence from CBC's Jason Longhurst regarding the Draft Local Plan, advising of its official publication for consultation from the end of June for 8 weeks. CBC's Executive will consider the draft plan on 6<sup>th</sup> June, and therefore it will be available the week prior to this date on CBC website.
- (k) **Arlesey Neighbourhood Plan** - Cllr Want provided an update to members. CBC obtained 3 quotations for Examination of the plan. Members agreed that the Neighbourhood Plan would need local publicity to ensure residents are totally familiar with its content and purpose. The Town Council will review the plan after examination prior to the referendum. A further grant application to cover 2017/18 costs will be submitted.

#### **RESOLVED**

**that Cllr Want be delegated authority to review the 3 Examiner quotations obtained by CBC and to advise CBC of the Council's chosen provider.**

#### **737/16 FINANCE REPORTS**

- (a) **Interim Income and Expenditure – March 2017**  
Prior to the meeting members received an interim report of Income and Expenditure 31<sup>st</sup> March 2017, compared to 2016/17 budget (month 12) and were invited to submit questions to the Town Clerk as necessary. The Town Clerk advised that year-end adjustments for accruals, pre-payments and transfer to and from reserves were still to take place.

(b) **Interim Balance Sheet as at 31<sup>st</sup> March 2017**

Prior to the meeting members received the Balance Sheet as at 31<sup>st</sup> March 2017 (month 12) and were invited to submit questions to the Town Clerk as necessary. Cllr Ferris enquired about the balance of the Vehicle Replacement Earmarked Reserve and the Town Clerk advised that the balance would reduce once the year-end transfers had been completed, leaving a lower balance to meet the outstanding costs of repairs required to the vehicle and the purchase of a trailer.

(c) **Petty Cash – 31<sup>st</sup> March 2017**

To receive for approval copies of the petty cash details for the Town Council and Resource Centre for 31<sup>st</sup> Mar 2017– (month 12)

**RESOLVED**

**that the petty cash expenditure and reimbursements be approved.**

(d) **Accounts for Payment**

To approve accounts to be paid as advised to members at the meeting.

FOLIO	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	BANK REF
<b>Direct Debit Payments</b>								
DD.04/17-01	Barclays	Bank charges - DD due 03/04/17	8.35	0.00	8.35	4051		B/DD-01
DD.04/17-02	Right Fuelcard	Diesel - ATC Vehicle - DD due 03/04/17	76.11	15.22	91.33	4071		U/DD-01
DD.04/17-03	Cloudscape	Broadband and internet - DD due 10/04/17	33.34	6.67	40.01	4028	Less £19.39 in CREDIT	U/DD-02
DD.04/17-04	Land Registry	Land searches HR allotments - DD due 11/04/17	15.00	0.00	15.00	4037		U/DD-03
DD.04/17-05	BT	Office telephone - DD due 16/04/17	93.01	18.60	111.61	4021		U/DD-04
DD.04/17-06	SSE	Unmetered streetlighting - DD due 21/04/17	183.20	36.64	219.84	4014	-	U/DD-05
DD.04/17-07	SSE	Unmetered streetlighting - DD due 21/04/17	11.55	0.57	12.12	4014		U/DD-06
DD.04/17-08	E-On	Cemetery Shed Electricity - DD due 26/04/17	13.42	0.67	14.09	4014		U/DD-07
DD.04/17-09	Axis Energy	MUGA Electric Feb-Mar. 2017 - DD due 28/04/17	65.49	3.27	68.76	4014		U/DD-08
DD.04/17-10	Cawleys	Skip rental March 2017 - DD due 30/04/17	5.17	1.03	6.20	4044		U/DD-09
DD.04/17-11	Biffa	Cemetery refuse collection - DD due 30/04/17	89.11	17.82	106.93	4017	-	U/DD-10
<b>PAID ACCOUNTS - Deposit refunds/other reimbursements.</b>								
PA04/17-01	K Coveney	Hall Hire Deposit	50.00	0.00	50.00	570		Chq300015
PA04/17-02	T Daddario	Hall Hire Deposit	50.00	0.00	50.00	570		Chq300016
PA04/17-03	F Oetgen	Hall Hire Deposit	50.00	0.00	50.00	570		Chq300017
PA04/17-04	H Liston (Our Parks)	MUGA Key Deposit	30.00	0.00	30.00	572		FP0001
PA04/17-05	J. Opeguard	Hall Hire Deposit - Replacement Chq re.207091	50.00	0.00	30.00	570		Chq300019
<b>ONLINE Payments Due</b>								
04/17-01	MJ Ryalls	Gravel board, post fix and screws	120.07	24.01	144.08	4045	-	FP0002
04/17-02	MJ Ryalls	Various Fixings	31.49	6.30	37.79	4045		FP0003
04/17-03	T&J Seymour Electrical	Quarterly Street lighting maintenance Jan-Mar 17	165.00	33.00	198.00	4075		FP0004

04/17-04	MAW Events	Rhyme Time Jan - Apr 2017	460.00	0.00	460.00	4080	-	FP0005
04/17-05	Trade UK - Screwfix	Grounds men tools	44.53	8.91	53.44	4045	-	FP0006
04/17-06	DWF LLP	Professional fees	4750.00	950.00	5700.00	4037		FP0007
04/17-07	Abery Motor Centre Ltd	Repairs to Toyota Hilux commercial vehicle	44.00	8.80	52.80	4054		FP0008
04/17-08	Abery Motor Centre Ltd	Inspection of Toyota Hilux vehicle	27.50	5.50	33.00	4054		FP0009
04/17-09	Harrisons	CCTV replacement cameras and DVR	1379.30	275.86	1655.16	4301		FP0010
04/17-10	BATPC	Membership 2017/18	1066.00	0.00	1066.00	4026		FP0011
04/17-11	BATPC	New Councillor Training Cllr R McGann	25.00	0.00	25.00	4008		FP0012
04/17-12	CBC	Rate Bill MUGA 1st Installment	2190.40	0.00	2190.40	4011		FP0013
04/17-13	CBC	Rate Bill Village Hall and Premises 1st Installment	1071.60	0.00	1071.60	4011		FP0014
04/17-14	CBC	Rate Bill cemetery 1st Installment	829.76	0.00	829.76	4011		FP0015
04/17-15	Bedford Borough Council	Refuse collection Village Hall Dec-March	179.54	1.04	180.58	4017		FP0016
04/17-16	BRCC	Contribution to Etonbury Greenwheel	1500.00	0.00	1500.00	4425	-	FP0017
04/17-17	CBC	Community centre re-charges	6509.99	0.00	6509.99	4015		FP0018
04/17-18	Herts Full Stop	Stationery	15.90	3.18	19.08	4023		FP0019
04/17-19	Navigus	Support with Neighbourhood plan and expenses	1455.00	291.00	1746.00	4076		FP0020
04/17-20	Wireless Social	1yr wireless social contract	300.00	60.00	360.00	4028		FP0021
04/17-21	Harrisons	Electrical works cemetery pump	65.00	13.00	78.00	4043		FP0022
04/17-22	S. Foulkes	Bus Shelter Paint, brush, roller/tray	57.15	11.43	68.58	4341		FP0023
04/17-23	S. Foulkes	ATC Vehicle Side Window Repair - Excess/Vat	75.00	24.57	99.57	4054		FP0024
04/17-24	The Wildlife Trust BCN	Management of Glebe Meadows 2016/17	473.68	94.74	568.42	4422		FP0025
04/17-25	Arborcare	Removal of stacked brush at SR allotments	440.00	88.00	528.00	4042	-	FP0026
04/17-26	WhatPA?	Repair to Conference System Controller and return	72.43	14.49	86.91	4045/109	-	FP0027
-								
<b>CHEQUE Payments due</b>								
04/17-27	<b>PETTY CASH T/C</b>	Reimbursements of Petty Cash for T/C	44.74	0.00	44.74	<b>Split</b>	-	Chq300018
<b>Payroll Liability Payments Due</b>								
04/17-28	HM Rev & Customs	Mth 1 PAYE	549.4		549.40	525		
	HM Rev & Customs	Mth 1 Nat. Emp'ee NI Contributions	493.01		493.01	525		
	HM Rev & Customs	Mth 1 Nat. Emp'er NI Contributions	566.97		566.97	525	<b><u>1,609.38</u></b>	FP0028
04/17-29	Beds Pension Fund	Mth 1 Emp'ee Super Contribution	528.52		528.52	526		
	Beds Pension Fund	Mth 1 Emp'er Super Contribution	1913.20		1,913.20	527	<b><u>2,441.72</u></b>	FP0029
<b>Salaries Payments Due</b>								
04/17-30	S. Foulkes	APRIL Salary	Salary		<b>Salary</b>	4001		SAL.0001

04/17-31	J Bailey	APRIL Salary	Salary	Salary	4001		SAL.0002
04/17-32	A Dean	APRIL Salary	Salary	Salary	4001		SAL.0003
04/17-33	M Bird	APRIL Salary	Salary	Salary	4001		SAL.0004
04/17-34	P Hector	APRIL Salary	Salary	Salary	4001		SAL.0005
04/17-35	E Jackson	APRIL Salary	Salary	Salary	4001		SAL.0006
04/17-36	J Spedding	APRIL Salary	Salary	Salary	4001		SAL.0007
04/17-37	G Studley	APRIL Salary	Salary	Salary	4001		SAL.0008
04/17-38	D Pascoe	APRIL Salary	Salary	Salary	4001		SAL.0009
04/17-39	D. Rickman	APRIL Salary	Salary	Salary	4001		SAL.0010
<b>TOTAL SALARIES</b>		<b>NET APRIL SALARIES</b>	<b>7,778.46</b>	0.00	<b>7,778.46</b>	520	
<b>TOTAL APRIL 2017 PAYMENTS</b>			<b>36,046.39</b>	<b>2,014.32</b>	<b>38,040.70</b>		

**RESOLVED**

**that these accounts be paid.**

(e) **Precept 2017/18 – Receipt of 1<sup>st</sup> Instalment**

Members acknowledged receipt of the 1<sup>st</sup> instalment of the Council's precept from CBC totalling £111,132.

**738/16 FINANCE & GENERAL PURPOSES COMMITTEE REPORTS**

738.1 **Annual Town Meeting 2017** – Members considered a proposed date of Tuesday 9<sup>th</sup> May 2017 and noted deadline for annual reports to be submitted to Town Clerk by Friday 28<sup>th</sup> April 2017.

**RESOLVED**

**that the Town Meeting be held on Tuesday 9<sup>th</sup> May 2017.**

738.2 **Review of Assets Register as at 31<sup>st</sup> March 2017** - Prior to the meeting members were provided with a review of the Assets Register including additions and disposals.

**RESOLVED**

**that the Council approve the review as provided.**

738.3 **BATPC Affiliation fees 2017/18** - Members considered renewal of BATPC membership for 2017/18 at a cost of £1,066. Members acknowledged the support, advice and training provided by the association.

**RESOLVED**

**that the Council approve the payment of BATPC membership fees as stated.**

738.4 **Complaint against Councillor** – Members consider complaints received regarding Cllr Wallace's Facebook post following the Spring Clean event. Cllr Wallace advised members that having consulted BATPC, it was clear that the Town Council had no jurisdiction over the social media post which he had made from his own personal Facebook account, and had meant no offence to any person. As stated within the Council's Social Media Policy, members were solely responsible for their own accounts, and complaints about members' conduct should be directed to CBC's Monitoring officer. Cllr Wallace requested that the complaints be dismissed and Cllr Want, as Chairman of the meeting, concurred with Cllr Wallace that the Council was unable to take any action in this matter.

**RESOLVED**

**that the Council dismiss the complaints against Cllr Wallace regarding his personal Facebook post on the basis that the matter was outside of the Council's jurisdiction.**

- 738.5 **Employment Tribunal Judgement** – Members received a brief update from Cllr Livermore who confirmed that no judgement had been announced at the time of the meeting, however it was anticipated in the very near future.

Cllrs Shelvey and Wenham left the meeting at 8.10pm.

#### **739/16 PUBLIC LANDS & HIGHWAYS COMMITTEE REPORTS**

- 739.1 To consider the recommendations (Resolutions) contained within the minutes Public Lands and Highways Committee meeting held on 4 April 2017.

##### **RESOLVED**

**that the committee recommendations (Resolutions) contained within these minutes be ratified by the Council.**

- 739.2 **Street light replacement Glebe Road** - Members considered the replacement of faulty streetlamp – LED replacement to be requested in accordance with recommendation of Public Lands & Highways Committee 4 April 2017.

##### **RESOLVED**

**that the Council approve the cost of LED replacement in accordance with the recommendation of the Public Lands & Highways Committee, and that the Council publicise the move towards LED replacements within a future 'On The Button' editorial.**

- 739.3 **Passenger Transport Strategy** – Members noted changes to subsidised bus services across Central Bedfordshire to include the late service for No. 72 bus through Arlesey.

- 739.4 **Arlesey Parking Enforcement Issues** – Members acknowledged CBC's response to concerns raised in relation to three areas of Hitchin Road, and agreed that the reference to problems being overnight in area 3 outside of the post office/convenience store were not correct. Town Clerk to feed this response back to CBC Parking Enforcement officer, copying in Cllr Dalgarno.

- 739.5 **CBC Leisure Strategy** - Prior to the meeting members were provided with a draft response from the working party. Mr R Watson was thanked for his valuable contribution to discussions. Cllr Sarll highlighted a duplication of the Recreation Ground and new facilities wanted which included the provision of outside gym equipment, small waterpark/pavement fountains as seen in Letchworth Town Centre, refurbishment of MUGA pavilion if not already achieved, and preparation of unused allotment site at rear of Hillary Rise. Members also agreed to include a designated dog walking park.

##### **RESOLVED**

**that the working party review their response and provide the Town Clerk with a final version for submission to CBC before deadline date of 2<sup>nd</sup> May 2017.**

- 739.6 **Footpath 5 House Lane, Arlesey** – Members received correspondence from a resident regarding the boundary of the garage and the effect of moving the wall, trees and fencing as previously agreed by Council. Cllr Ferris advised members that No. 72 Stotfold Road was separately owned to the Garage, and therefore this would have a bearing on the Council's previous resolution. Members agreed that moving the boundary wall would adversely affect access to the Garage. Discussion took place on whether the current width of the footpath presented actual problems to users, with members being split in their opinion.

##### **RESOLVED**

**that CBC be further advised that the Town Council would not now seek to enforce short term action as previously requested, but in the event of any future re-development of the Garage site or 72 Stotfold Road a reinstatement of the 2 meter width would be required.**



- 739.7 **CBC Parking Consultation** - Members were asked to consider representations to consultation for submission by deadline date of 16<sup>th</sup> June 2017, or to approve delegation of working party to draft response for approval at May meeting.

**RESOLVED**

**that the Council delegate the drafting of a response to a Working Party consisting of Cllrs Sarll and Livermore, to be considered at the Council's May meeting.**

**740/16 PUBLIC RELATIONS COMMITTEE REPORTS**

- 740.1 **Councillor Surgeries** – Cllr's Sarll and Ferris provided an update on Councillor Surgery held on 1st April 2017. One couple visited the surgery, raising concerns about the trimming of trees. Cllr Sarll had subsequently raised the issue with the Assistant Clerk for reporting to CBC. Cllr Ferris expressed his ongoing support for continuing the Councillor Surgeries on the basis that it provided an opportunity for residents to meet members in a less formal setting.
- 740.2. **Arlesey Town Service Invitation** - Members acknowledged receipt of an invitation to the Town Service on Sunday 23<sup>rd</sup> April 2017 at 11am. Cllrs Randall and McGann had already committed to the reading as previously agreed by the Council, and Cllr Want agreed to attend in his capacity as Chairman/Mayor.

**741/16 PERSONNEL COMMITTEE REPORTS**

- 741.1 **NALC Employment Handbook** – Members acknowledged fully updated version of 'Green Book' published by National Joint Council for local Government services, containing the National Agreement on Pay and Conditions of Service and pending update on costs for accessing this resource.

**742/16 REPRESENTATIVES' REPORTS**

- 742.1. **Bedfordshire Police Liaison** - Cllr Wallace provided a brief report on the following:
- (a) **Crime Figures March 2017:** 37 offences were reported in March, representing a significant increase on the 7 crimes reported in February 2017. The latest figures appeared to contain offences which had previously been excluded as part of the sanitisation of sensitive crimes.
  - (b) **Update on liaison/correspondence with Bedfordshire Police and PCC:** No further update deemed necessary.
  - (c) **Neighbourhood Priority Setting:** Cllr Wallace attended the meeting held on 24<sup>th</sup> March 2017 at Biggleswade. The priorities of each Council were summarised for those present, resulting in a trend of visible policing and speeding emerging as the overall priorities. Cllr Wallace raised the Council's concern regarding a perceived lack of police response and support. Cllr Sarll advised members that residents who had suffered a recent burglary echoed this perception, as a report to the police of a vehicle registration number had proved fruitless. A complaint by the resident had subsequently been submitted to the Crime Commissioner.
  - (d) **Bedfordshire Police Newsletter – Issue 3:** Cllr Wallace referred members to page 5 which provided details of local officers and 2<sup>nd</sup> PCSO.

**743/16 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

There was no public participation.

The meeting closed at 10.25pm

**CHAIRMAN**

**Date**