

11 April 2017

To: Members of the Council

A meeting of **ARLESEY TOWN COUNCIL** will be held in the **Village Hall, Arlesey** on **Tuesday 18 April 2017 at 7.00pm.**

All Members of the Town Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Ms Susan Foulkes
Town Clerk

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

To receive declarations of interest from members
(Members of the Council are invited to disclose any personal or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

3 CHAIRMAN'S ANNOUNCEMENTS

- (a) **CBC Press Release** - It's a #CrimeNotToCare when it comes to getting rid of your rubbish
(attached)
- (b) **Bedfordshire News Press Release** – Nominate the Local Heroes at work in your community
(attached)
- (c) **NALC Policy Briefing** – Highlights relevant sections of the Government's recently published *Housing White Paper* together with a template response from NALC. *(attached)*
- (d) **NHS Press Release** – As of 1st April 2017 Sunnyhill Healthcare CIC will be providing GP services at Arlesey. *(attached)*
- (e) **CPRE Bedfordshire** – Invitation to 30th Annual General Meeting, Monday 15th May at 6.30pm held at Stratton Upper School. *(attached)*
- (f) **CBC Press Release – Central Bedfordshire Council** CCTV upgrade approved *(attached)*

4 MEMBERS QUESTIONS

5 PUBLIC PARTICIPATION

6 MINUTES OF PREVIOUS MEETINGS

To consider and approve the minutes of the Town Council meeting held on 21 March 2017 as a true record of proceedings. *(attached)*

7 MATTERS ARISING

8 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES

To receive reports from Ward Councillors.

9 PLANNING APPLICATIONS & ISSUES

Members to consider comments to be submitted to CBC on the following applications:

- (a) **CB/17/00300/MW: Land south of Arlesey Landfill Site, Mill Lane, Arlesey**
Proposal: Retrospective application to increase the level of land by means of importation of inert waste (soil)
- (b) **CB/17/01237/FULL: 28 Jubilee Crescent, Arlesey, SG15 6SB**
Proposal: First floor, rear extension. Extension to front porch and new driveway and boundary treatment.
- (c) **CB/17/01285/FULL: 106 Hitchin Road, Arlesey, SG15 6SA**
Proposal: Rebuild existing garage
- (d) **Planning Applications Refused/Granted** – As at 10th March 2017. New decisions identified by an asterisk. *(attached)*
- (e) **Enforcement issues:**
 - **74 Church Lane, Arlesey, SG15 6UX – Breach of condition 3 attached to planning permission.**
 - **74 House Lane, Arlesey, SG15 6XX – Alleged unauthorised development-erection of a log cabin for business use**
 - **52 The Rally, Arlesey, SG15 6TN – CASE CLOSED**
- (f) **Masterplan Planning Applications update** - Cllr Want to provide update on Development Management Committee 29 March 2017.
- (g) **CB/17/01158/OUT Land at Chase Farm** – Members to consider interim feedback from working party.
- (h) **Telereal Trillium 'Community Building' Consultation** – Update from Cllr Want following his meeting with BRCC's Bob Hughes.
- (i) **Land Group Development Proposals for Land at Hitchin Road** – Members to note Public Consultation event to be held on 19 April 2017 in Arlesey Village Hall and consider representations.
- (j) **CBC Local Plan Update** – Members to acknowledge correspondence from CBC's Jason Longhurst regarding the Draft Local Plan and advising that it will be published for consultation from the end of June for 8 weeks. *(attached)*
- (k) **Arlesey Neighbourhood Plan** - Update to be provided by Cllr Want.

10 FINANCE REPORTS

- (a) **Interim Income and Expenditure – March 2017**
To review the Interim Income and Expenditure up to 31st March 2017, compared to 2016/17 budget (month 12) and submit questions to the Town Clerk as necessary. *(attached)*

- (b) **Interim Balance Sheet as at 31st March 2017**
To review Interim Balance Sheet as at 31st Mar 2017 (month 12) and submit questions to the Town Clerk as necessary. *(attached)*
- (c) **Petty Cash – 31st March 2017**
To receive for approval copies of the petty cash details for the Town Council and Resource Centre for 31st Mar 2017– (month 12) *(attached)*
- (d) **Accounts for Payment**
To approve accounts to be paid as advised to members at the meeting.
- (e) **Precept 2017/18 – Receipt of 1st Instalment**
Members to acknowledge receipt of the 1st instalment of the Council's precept from CBC.

11 FINANCE & GENERAL PURPOSES COMMITTEE REPORTS

- 11.1 **Annual Town Meeting 2017** – Members to consider proposed date of Tuesday 9th May 2017 and note deadlines for annual reports to be submitted to Town Clerk for Town Council Annual Report. *(attached)*
- 11.2 **Review of Assets Register as at 31st March 2017** - Members to approve proposed 2016-17 additions and disposals. *(attached)*
- 11.3 **BATPC Affiliation fees 2017/18** - Members to consider renewal of BATPC membership for 2017/18 *(attached)*
- 11.4 **Complaint against Councillor** – Members to consider response to complaints received regarding Cllr Wallace's Facebook post following the Spring Clean event. *(attached)*
- 11.5 **Employment Tribunal Judgement** – Members to receive update from Cllr Livermore.

12 PUBLIC LANDS & HIGHWAYS COMMITTEE REPORTS

- 12.1 To consider the recommendations (Resolutions) contained within the minutes Public Lands and Highways Committee meeting held on 4 April 2017. *(attached)*
- 12.2 **Street light replacement Glebe Road** - Members to approve replacement of faulty streetlamp – LED replacement to be requested in accordance with recommendation of Public Lands & Highways Committee 4 April 2017. *(attached)*
- 12.3 **Passenger Transport Strategy** – Members to note changes to subsidised bus services across Central Bedfordshire *(attached)*
- 12.4 **Arlesey Parking Enforcement Issues** – Members to receive CBC response to concerns raised for three areas of Hitchin Road *(attached)*
- 12.5 **CBC Leisure Strategy** - Consideration of draft response from working party. *(attached)*
- 12.6 **Footpath 5 House Lane, Arlesey** – Members to receive correspondence from a resident and consider response. *(attached)*
- 12.7 **CBC Parking Consultation** - Members to consider representations to consultation for submission by deadline date of 16th June 2017, or to approve delegation of working party to draft response for approval at May meeting. *(attached)*

13 PUBLIC RELATIONS COMMITTEE REPORTS

- 13.1 **Councillor Surgeries** – Cllr's Sarll and Randall to provide an update on Councillor Surgery held on 1st April 2017.
- 13.2. **Arlesey Town Service Invitation** - Member to consider attendees to Town Service on Sunday 23rd April 2017 at 11am. *(attached)*

14 PERSONNEL COMMITTEE REPORTS

- 14.1 **NALC Employment Handbook** – Members to acknowledge fully updated National Joint Council for local Government services, National Agreement on Pay and Conditions of Service and pending update on costs for accessing this resource. *(attached)*

15 REPRESENTATIVES' REPORTS

- 15.1. **Bedfordshire Police Liaison** - Cllr Wallace to provide a brief report on the following:
- (a) Crime Figures March 2017 *(attached)*
 - (b) Update on liaison/correspondence with Bedfordshire Police and PCC
 - (c) Neighbourhood Priority Setting - Cllr Wallace to update on meeting held on 24th March 2017 at Biggleswade.
 - (d) Bedfordshire Police Newsletter – Issue 2 *(attached)*

16 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING