

**A meeting of the PUBLIC LANDS & HIGHWAYS COMMITTEE, Arlesey Town Council will be held in the Village Hall, High Street, Arlesey, on Tuesday 6 June 2017 at 7pm.**

**PRESENT:** Cllrs: J Wallace C Livermore  
M Gould C Gravett  
J Randall S Sarll  
J Want

**In attendance:** Mrs J Bailey (Assistant Clerk), Cllr R McGann and 1 member of the public.

**17/001 ELECTION OF CHAIRMAN & VICE CHAIRMAN FOR THE ENSUING YEAR**

001.1 Nominations were requested for the position of Chairman of the Public Lands and Highways Committee for the ensuing year.

Cllr Want NOMINATED Cllr Jeremy Wallace for the position of Chairman  
Cllr Sarll SECONDED the nomination. No other nominations were put forward.

**RESOLVED**

**that Cllr Jeremy Wallace be elected as Chairman of the Public Lands and Highways Committee for the ensuing year.**

001.2 Nominations were requested for the position of Vice Chair for the ensuing year.

Cllr Want NOMINATED Cllr Christopher Livermore for the position of Vice Chair for the ensuing year.  
Cllr Sarll SECONDED the nomination. No other nominations were put forward.

**RESOLVED**

**that Cllr Christopher Livermore be elected as Vice Chair of the Public Lands and Highways Committee for the ensuing year.**

**17/002 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Auburn.

**17/003 MEMBERS' INTERESTS**

The following declarations were received:

- a) Disclosable Pecuniary Interests – NONE
- b) Other Interests - NONE

**17/004 PUBLIC PARTICIPATION**

There was no public participation.

**17/005 MINUTES OF THE PREVIOUS MEETING**

To consider and approve the minutes of the Public Lands & Highways Committee meeting held on 4<sup>th</sup> April 2017.

**RECOMMENDATION**

**that the minutes of the Public Lands and Highways Committee meeting held on 4 April 2017, be approved and signed by the Chairman as a true record of proceedings.**

## **17/006 MATTERS ARISING**

None raised

## **17/007 COMMUNITY CENTRE PROPERTY MANAGEMENT**

- 007.1 **Maintenance Issues** – Members noted installation of new fire alarm, fire doors, improvements to fire exit to rear of stage, kitchen fire hatch, and new security alarm in Resource Centre. Further aesthetic improvements to be explored include redecoration, toilet and kitchen refurbishment.
- 007.2 **Centre Car Park Safety Project** – Members noted Cllr Ian Dalgarno to liaise with CBC on Town Council and Gothic Mede Academy's behalf and provide update.
- 007.3 **Village pump lights** - Members considered quotations received to repair faulty lights around village pump. It was noted that lights had been un-operational for over a year and the lifespan of walk over lights proved insufficient.

### **RECOMMENDATION**

**to accept TCS Electrical quotation to supply and install a central downlight to the pump house roof blanking off existing walk over lights, labour and materials included £385.00+VAT.**

## **17/008 MUGA/PAVILION PROPERTY MANAGEMENT**

- 008.1 **MUGA Refurbishment Project** – Members acknowledged confirmation of S106 money release (£6K) and instruction issued to Alan Lamb Associates. Further grant applications ongoing.

## **17/009 RECREATION GROUND/PLAY AREA MANAGEMENT**

- 009.1 **Ground maintenance around spinning/bouncing/static mushrooms** - Members acknowledged completion of ground repair and maintenance work.
- 009.2 **RoSPA Play Safety Inspection Reports** - Members received summary of RoSPA reports completed May 2017 and noted decrease in issues highlighted due to substantial remedial work carried out during year 2016-17. Cllr Livermore questioned use of Youth shelters on Recreation ground due to frequent maintenance and graffiti removal costs associated with these items. Assistant Clerk advised that the shelter by the MUGA courts was frequently used.
- 009.3 **BMX Track Repairs** - Members considered CPM quotation for recommended repairs to Slalom Balance to reduce gaps to less than 5mm and repair of damaged Cycle Jump Ramp noted on RoSPA report.

### **RECOMMENDATION**

**to accept CPM playgrounds quotation to supply and fit recycled plastic spacer to Slalom Balance to eliminate entrapment £110.00+Vat and sand/smooth dog bites removing all sharp edges on Cycle Jump Ramp £55.00 +VAT. TOTAL £165.00 + VAT**

- 009.4 **Drone Flying on Arlesey Recreation ground** – Members considered resident's correspondence regarding drone flight. Discussion took place on whether the drone would have been operated from Gothic Mede Academy side of Recreation Ground or the Town Council owned area. Councillors did not want to inhibit flight of airborne toys/equipment in public open space. The resident's letter mentioned flight over residential gardens and infringement of privacy. Town Clerk to write to resident advising to make complaint to Civil Aviation Authority or Police.
- 009.5 **Footpath 1A (Track from High Street)** - Members considered resident's correspondence regarding dog fouling and noted that CBC and the Dog Warden have been contacted and advised of the complaint. Discussion followed regarding cleanliness of the footpath and vast amounts of dog waste and litter present.

## RECOMMENDATION

that the Town Clerk contact Central Bedfordshire Council to request timely removal of dog waste and litter on footpath 1A and consider installation of additional Dog Fouling Order signage. Letter to be sent to resident informing of action taken by Town Council following receipt of concerns.

### **17/010 CEMETERY & WAR MEMORIAL MANAGEMENT**

- 010.1 **Cemetery Railings** – Members considered quotations for maintenance of paintwork to railings and gate at Arlesey Cemetery. Current poor condition of railings was noted and need for contractors to carry out task opposed to Town Council Grounds Maintenance staff.

## RECOMMENDATION

to accept BSG Property Services Ltd quotation for external redecoration to railings and gates – 2 coats of metal shield in black with silver crests £1,840.00+VAT, Subject to funds being available.

- 010.2 **Cemetery Garage Security and Access** - Members acknowledged quotations sought for widening of Cemetery store doorway to enable improved access for storing trailer when purchased. Deferred to Town Council meeting 20 June 2017.
- 010.3 **Cemetery Regulations and Fees Review** - Members noted ongoing review by Working Party, recommendation to be provided at next committee meeting.
- 010.4 **Remembrance Day Service Review** - Members noted ongoing review by Working Party, recommendation to be provided at next committee meeting.

### **17/011 ALLOTMENTS MANAGEMENT**

- 011.1 **Allotments Land Review** - Members noted ongoing research into land ownership/rights of way issues and Town Council's tenure of Hillary Rise allotments. Town Clerk to locate copy of full lease. Currently a low priority for Central Bedfordshire Council legal department.
- 011.2 **Hillary Rise, Allotment Plot 3 Shed Request** – Members considered request for permission to erect a shed on the above plot and letter of concern from Hillary Rise resident. Cllr Gravett informed members that he had spoken with tenant of plot 3 Hillary Rise and assessed the location for siting a shed, A compromise was sought, suggestion of relocating existing wooden structure on plot 3 to boundary and siting shed in its place approx. 1/3 way down plot was considered

## RECOMMENDATION

that permission be granted to site a shed of no larger than 6' x 4' approx. 1/3 way down plot 3 in place of existing wooden structure subject to allotment neighbours' comments being taken into consideration and allotment handbook.

### **17/012 RESOURCE CENTRE**

**Carpet Complaint** – Members considered correspondence received from a resident regarding cleaning of Resource Centre carpet. Cllr Wallace volunteered to inspect the carpet, determine Town Council's position as tenant of Central Bedfordshire building and report on findings at next committee meeting.

### **17/013 HIGHWAYS ISSUES**

- 013.1 **Bus Shelter Hitchin Road opposite Jubilee Crescent** – Members acknowledged bus shelter painted and new seat ordered.
- 013.2 **Village Sign Project** – Members informed Working Party not met. Cllr Livermore informed members Stotfold entrance signs depicted various images of relevance.

Arlesey could use images of historical reference on signs and Cllr Wallace suggested local children could be asked to design images. Exact location and number of signs to be determined, further research and costings required. Working party to meet and report to committee at meeting.

- 013.3 **Street sign for Recreation Ground** – Members awaiting update following request submitted to CBC.

**17/014 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

Mr Watson suggested approaching developer of land to West of Arlesey, to fund a sign at the new entrance to Arlesey created by junction with A507.

Meeting closed 7.35pm

DRAFT