

28 September 2017

To: Members of the Council

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE, Arlesey Town Council will be held in the Village Hall, High Street, Arlesey, on Tuesday 3 October 2017 at 7pm.

The following committee members are hereby summoned to attend: Cllrs Auburn, Ferris, Gould, Holloway, Livermore, Randall, and Ward.

Ms Susan Foulkes
Town Clerk

AGENDA

1 ELECTION OF CHAIRMAN FOR THE ENSUING YEAR

- 1.1 Nominations for Chairman of Finance & General Purposes Committee, followed by election.

2 APOLOGIES FOR ABSENCE

3 MEMBERS' INTERESTS

To receive declarations of interest from members
(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

4 PUBLIC PARTICIPATION

5 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Finance & General Purposes Committee meeting held on 4 July 2017. *(attached)*

6 MATTERS ARISING

7 REVIEW OF CURRENT YEAR INCOME & EXPENDITURE AGAINST BUDGET

Members to review income and expenditure to-date compared to the 2017/18 budget and make recommendations on predicted variances from the agreed budget. *(attached)*

8 GENERAL DATA PROTECTION REGULATIONS

8.1 **GDPR Training Course** - Members to approve Town Clerk attendance of SLCC training course 19 October 2017, course fee £40.00. *(attached)*

8.2 **Data Protection Audit/Compliance** - Members to defer consideration of achieving Data Protection Audit to ensure Council's compliance with the General Data Protection Regulation (GDPR), to next meeting of Finance & General Purposes Committee following Town Clerk attendance of training course.

9 CBC STREET TRADING LICENCE AMENDMENT

Members to consider response to a consultation to amend Frontline street trading licence. *(attached)*

10 ARCHIVE GROUP EXHIBITION 28 OCTOBER 2017

Members to consider approval to purchase 3x publicity banners for Archive Group Exhibition 2017 at a cost of £16.80 per banner.

11 REVIEW OF COMPLAINTS PROCEDURE

Members to consider a revised draft of the Town Council Complaints Procedure. *(attached)*

12 NOVEMBER FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Members to acknowledge the need to schedule a Finance & General Purposes Committee meeting in November 2017 due to Budget setting.

13 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING