

A meeting of the PUBLIC LANDS & HIGHWAYS COMMITTEE, Arlesey Town Council held in the Village Hall, High Street, Arlesey, on Tuesday 7 November 2017 following the Extraordinary meeting of the Town Council.

PRESENT: Cllrs: J Wallace (Chairman) C Livermore (Vice- chair)
M Gould C Gravett
J Randall J Want

In attendance: Mrs J Bailey (Assistant Clerk) and Cllr Ward. No members of the public present.

17/028 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs J Auburn, R Clark and S Sarll.

17/029 MEMBERS' INTERESTS

The following declarations were received:

- a) Disclosable Pecuniary Interests - None
- b) Other Interests - None

17/030 PUBLIC PARTICIPATION

There was no public participation.

17/031 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Lands & Highways Committee meeting held on 5th September 2017.

RECOMMENDATION

that the minutes of the Public Lands & Highways Committee meeting held on 5 September 2017 be approved as true record of the meeting and be signed by the Chair.

17/032 MATTERS ARISING

There were no matters arising.

17/033 COMMUNITY CENTRE PROPERTY MANAGEMENT

033.1 **Chase House Emergency Accommodation**– Members considered request to renew the agreement permitting Chase House to use Arlesey Village Hall as temporary accommodation in the event of an emergency.

RECOMMENDATION

that the agreement permitting Chase House to use Arlesey Village Hall as temporary accommodation in the event of an emergency is renewed.

17/034 MUGA/PAVILION PROPERTY MANAGEMENT

034.1 **MUGA Refurbishment Project** – Members were informed that notification had been received from the Football Foundation confirming that the Council's grant application for £10k had been approved. All funding sought for this project had been awarded amounting to £26,000.00. The estimated start date for the project is January 2018.

17/035 RECREATION GROUND/PLAY AREA MANAGEMENT

- 035.1 Outdoor Gym Equipment** – Members were informed that an initial meeting had been held with one supplier. More quotations had to be sought to gauge information for budget consideration.
- 035.2 Recreation Ground Border** – Members noted provision and maintenance of rear boundary fencing to properties bordering the Recreation Ground has been confirmed as being the responsibility of home owners.
- 035.3 Supply of Free Poop Scoop bags** – Members considered guidelines for the issue of free poop scoop bags. Discussion followed.

RECOMMENDATION

that Council employees exercise discretion when issuing free poop scoop bags, to prevent individuals abusing the service.

17/036 CEMETERY & WAR MEMORIAL MANAGEMENT

- 036.1 War Memorial pillar** – Members considered quotation received to repair top of concrete post at Memorial site, allowing chain to be held on top of pillar reinstating barrier.

RECOMMENDATION

that the Woodman Fabrication quotation to carry out repairs to War Memorial pillar in the sum of £150.00 is approved.

- 036.2 Memorial plaque request** – Members considered information collected from local Councils regarding memorial plaques in Cemeteries, in memory of those interred elsewhere. A proposal was made that memorial plaques approx. 10cmx15cm on ground stakes could be placed around trees already in situ at the Cemetery in order to keep cost to the bereaved and maintenance to a minimum.

RECOMMENDATION

that Arlesey Town Council approve the siting of staked plaques no larger than 15cm x 10cm around the base of existing trees in the Cemetery in memory of those interred elsewhere, on request.

- 036.3 Arlesey Remembers You Memorial Copse** – Cllr Gravett provided an update stating that members involved with the ARY project had a schedule of actions to be carried out to enable planting of the Memorial Copse in Spring 2018.

17/037 ALLOTMENTS MANAGEMENT

- 037.1 Allotment Land/Plots Update** - Members acknowledged all plots at Hillary Rise are let and 5 plots at Stotfold Road remain vacant. Hillary Rise has a waiting list of 7 consisting of 5 current tenants wanting additional plots and 2 new enquirers.

17/038 RESOURCE CENTRE

- 038.1 Condition of Carpet** - Members received communications between office and CBC regarding responsibilities/ownership of carpet. A request had been made for CBC to inspect the carpet and state their findings regarding condition. Assistant Clerk to determine how long the carpet has been in place and report to CBC if deemed too excessive.

17/039 HIGHWAYS ISSUES

- 039.1 Street light A17 Hitchin Road** – Members considered quotation from street lighting contractor, to repair concrete streetlight requiring a new lantern.

RECOMMENDATION

to approve repairs to A17 Hitchin Road at a cost of £588.00 + VAT and transfer £588.00 from EMR 338 to off-set this expenditure.

039.2 **Litter Pick Event** – Members considered co-ordinating a second annual litter pick event following the success of the Great British Spring Clean in March 2017.

RECOMMENDATION

that Council organise and facilitate a litter pick event March 2018. Cllrs Wallace and Livermore to formulate arrangements.

039.3 **St. Johns Road Amenity Land** – Members noted completion of hedge screening project between amenity land and residential property. All plants had been purchased by resident at no cost to Town Council.

039.4 **Floral/Shrub displays Arlesey High Street** – No Working Party meeting had taken place, matter deferred to next meeting of Public Lands & Highways Committee.

039.5 **Free Trees for Communities** – No update was available, Assistant Clerk to determine deadline for applications, as it was suggested that the ARY Memorial Copse could benefit from the scheme.

039.6 **Glebe Meadows Management Committee** – Cllrs Gravett and Sarll attended the meeting held 26th October 2017. Cattle are grazing on the meadow maintaining the natural balance. The Wildlife Trust will soon be submitting the budget for Council contribution 2018/19. Additional volunteers are always sought/welcomed.

17/040 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

There was no public participation.

Meeting closed at 7.55pm.