

30 November 2017

To: Members of the Council

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE, Arlesey Town Council will be held in the Village Hall, High Street, Arlesey, on Tuesday 5 December 2017 at 7pm.

The following committee members are hereby summoned to attend: Cllrs Livermore (Chairman), Randall (Vice Chair) Auburn, Ferris, Gould, Holloway, Ward, and Gravett (Ex-officio).

Ms Susan Foulkes  
Town Clerk

## AGENDA

1 **APOLOGIES FOR ABSENCE**

2 **MEMBERS' INTERESTS**

To receive declarations of interest from members  
*(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)*

3 **PUBLIC PARTICIPATION**

4 **MINUTES OF THE PREVIOUS MEETING**

To consider and approve the minutes of the Finance & General Purposes Committee meeting held on 3 October 2017. *(attached)*

5 **MATTERS ARISING**

6 **DRAFT BUDGET 2018/2019 VERSION 2**

Members to review V2 of draft budget 2018/2019 and consider virement recommendations as directed by Town Council. The following documents are attached to assist members:

(a) 2018/19 Draft Budget Summary V2 *(attached)*

(b) Earmarked Reserve Review V2 *(attached)*

(c) 2018/19 Draft Budget Detail V2 *(attached)*

**7 GENERAL DATA PROTECTION REGULATIONS (GDPR)**

**7.1 NALC Updates**

**(a) Payment of fees to Information Commissioner's Office** – currently £35 per annum.  
*(attached)*

**(b) Implications of GDPR for Town & Parish Councils** - sector specific guidance has been requested by NALC together with financial assistance to meet the cost of appointing a Data Protection Officer (DPO) and access to a 'small business' helpline. Clarification has been sought as to whether or not the Clerk can be appointed DPO, as opinions are conflicting.

*(attached)*

**7.2 Local Council Advisory Service GDPR Document Pack** - Members to approve purchase of GDPR Pack at a cost £30.00, to assist in the Council's preparations for GDPR compliance.

*(attached)*

**8 GRANT APPLICATIONS**

**8.1** Members to consider small grant applications received for financial year 2017/2018 and the virement of projected year underspend (Acc. 4401) *(attached)*

**9 GLEBE MEADOWS DRAFT BUDGET 2018/2019**

**9.1** Members to approve the 2018/19 Glebe Meadows Nature Reserve draft budget. *(attached)*

**10 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**