

2nd November 2017

To: Members of the Council

A meeting of the PUBLIC LANDS & HIGHWAYS COMMITTEE, Arlesey Town Council will be held in the Village Hall, High Street, Arlesey, on Tuesday 7 November 2017 following the Extraordinary meeting of the Town Council.

The following committee members are hereby summoned to attend: Cllrs Wallace, Livermore, Auburn, Clark, Gould, Gravett, Randall, Sarll and Want.

Ms Susan Foulkes
Town Clerk

AGENDA

1 APOLOGIES FOR ABSENCE

2 MEMBERS' INTERESTS

To receive declarations of interest from members
(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

3 PUBLIC PARTICIPATION

4 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Lands & Highways Committee meeting held on 5th September 2017. *(attached)*

5 MATTERS ARISING

6 COMMUNITY CENTRE PROPERTY MANAGEMENT

- 6.1 **Chase House Emergency Accommodation**– Members to consider request to renew the agreement permitting Chase House to use Arlesey Village Hall as temporary accommodation in the event of an emergency. *(attached)*

7 MUGA/PAVILION PROPERTY MANAGEMENT

- 7.1 **MUGA Refurbishment Project** – Members to receive an update on the project's progress.

8 RECREATION GROUND/PLAY AREA MANAGEMENT

- 8.1 **Outdoor Gym Equipment** – Cllr Sarll to update on initial meeting held with equipment provider.

- 8.2 **Border around Recreation Ground** – Members to note clarification received regarding boundary ownership; home owners are responsible for rear garden boundary wall/fencing/hedge provision and maintenance.
- 8.3 **Supply of Free Poop Scoop bags** – Members to consider guidelines for the issue of free poop scoop bags. *(attached)*

9 CEMETERY & WAR MEMORIAL MANAGEMENT

- 9.1 **War Memorial pillar** – Members to consider quotation received to repair top of concrete post replacing retainer allowing chain to be held on top of pillar reinstating barrier. *(attached)*
- 9.2 **Memorial plaque request** – Members to consider information collected from local Councils regarding siting of memorial plaques in Cemeteries, in memory of those interred elsewhere. *(attached)*
- 9.3 **Arlesey Remembers You Memorial Copse** – Members to receive an update following communications between Town Clerk and Jodie Chillery.

10 ALLOTMENTS MANAGEMENT

- 10.1 **Allotment Land Update** - Members to note that following the start of new tenancy year October 2017, all plots at Hillary Rise are now let and only 5 plots in Stotfold Road remain vacant. Hillary Rise has a waiting list of 7 for Hillary Rise plots consisting of 5 current tenants wanting additional plots and 2 new enquirers.

11 RESOURCE CENTRE

- 11.1 **Carpet** - Members to consider options following communications with Central Bedfordshire Council determining responsibility of carpet in Resource Centre. *(attached)*

12 HIGHWAYS ISSUES

- 12.1 **Street light A17 Hitchin Road** – Members to consider quotation received from T&J Seymour, street lighting contractor, to repair concrete streetlight requiring a new lantern. *(attached)*
- 12.2 **Litter Pick Event** – Members to consider co-ordinating an annual litter pick event following the success of the Great British Spring Clean in March 2017.
- 12.3 **St. Johns Road Amenity Land** – Members to note hedging has been planted creating a screen between amenity land and residential property. All plants purchased by resident at no cost to Town Council.
- 12.4 **Floral/Shrub displays Arlesey High Street** – Working Party to provide an update for budget 2018/19 consideration.
- 12.5 **Free Trees for Communities** – Councillor Gravett to provide an update.
- 12.6 **Glebe Meadows Management Committee** – Cllr Gravett to provide an update following the meeting held 26th October 2017.

13 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING