

19 April 2018

To: Members of the Archive Group Sub Committee

A meeting of the, Arlesey Town Council Archive Group Sub Committee will be held in the Village Hall, High Street, Arlesey, on Tuesday 24 April 2018 at 7pm.

The following Sub Committee members are hereby summoned to attend: Cllrs Randall, McGann and Sarll, Mr D Archer, Mrs D Archer, R Dilley, R Kolek, G Taylor, C Lombardi, S Spoor, S Maddox, R Waterhouse and G Boulton.

**Ms Susan Foulkes
Town Clerk**

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Arlesey Town Council Archive Group Sub Committee meeting held on 10 October 2017. *(attached)*

3. MATTERS ARISING

4. TALKING BOOK – Members to receive an update

- Update on talking book
- Next Steps required

5. ARLESEY TOWN COUNCIL ARCHIVE GROUP SUB-COMMITTEE FACEBOOK PAGE

Members to consider the current Facebook page and effectiveness thereof and methods for maximising potential of the social media page.

6. ITEMS FOR INCLUSION IN NEXT WORKING PARTY MEETING

7. DATE OF NEXT MEETINGS

Dates for the next Working Party and Sub Committee meetings to be agreed.