

12<sup>th</sup> April 2018

**To: Members of the Council**

**A Meeting of ARLESEY TOWN COUNCIL will be held in the Village Hall, Arlesey on Tuesday 17<sup>th</sup> April 2018 at 7.00pm.**

All Members of the Town Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted.

Ms Susan Foulkes  
Town Clerk

## **AGENDA**

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST AND DISPENSATIONS**

2.1 To receive declarations of interest from councillors on items on the agenda.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. *(attached)*

2.3 To grant any requests for dispensation as appropriate.

A request for dispensation must be made on an individual basis.

**3 CHAIRMAN'S ANNOUNCEMENTS**

3.1 **CBC Press Release** - "Government funding for final part of A421 upgrade announced"  
CBC has secured £22.5million from the Department of Transport to complete the duelling of the A421 from Magna Park Milton Keynes to the roundabouts in Central Bedfordshire by junction 13 of the M1. *(attached)*

3.2 **CBC Press Release** – "Training Social workers is child's play" Central Bedfordshire Children in Care Council (CiCC) provided aspiring social workers with food for thought after addressing them at a conference. The group of seven young people were invited to speak at the event organised by charity Frontline in Ware, Hertfordshire. Frontline recruits and trains social workers across the UK *(attached)*

3.3 **Mid Beds Citizens Advice Bureau** -Correspondence received from Mid Beds Citizens Advice expressing thanks for Financial Assistance grant of £250.00. *(attached)*

4 **RESOURCE CENTRE MANAGER REPORT** – Members to receive a report from Colette Lowe, *(attached)*

**5 MEMBERS QUESTIONS**

**6 PUBLIC PARTICIPATION**

**7 MINUTES OF PREVIOUS MEETINGS**

To consider and approve the minutes of the Town Council Meeting held on 20<sup>th</sup> March 2018 as a true record of proceedings. *(attached)*

8 **MATTERS ARISING**

9 **REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES**

To receive reports from Ward Councillors.

10 **PLANNING APPLICATIONS & ISSUES**

10.1 **[CB/18/00949/FULL – 50 Stotfold Road, Arlesey, SG15 6XT](#)**

**Proposal:** Two storey side and rear extensions.

**Respond by Extended deadline: 20<sup>th</sup> April 2018**

10.2 **[CB/18/01036/FULL – 74 Chase Hill Road, Arlesey, SG15 6UD](#)**

**Proposal:** First floor rear extension

**Respond by:** 23<sup>rd</sup> April 2018

10.3 **[CB/18/00218/FULL – Amenity land and car park East of 9 West Drive, Arlesey](#)**

**Proposal:** Erection of 3 no. 2 bedroom dwellings

**Respond by:** 23<sup>rd</sup> April 2018

10.4 **[CB/ 18/00713/FULL – Annexe, 7 Hitchin Road, Arlesey SG15 6RP](#)**

**Proposal:** Change of use to single dwelling house from annex (Resub)

**Respond by:** 20<sup>th</sup> April 2018

10.5 **[CB/18/00993/FULL – 15 Jubilee Crescent, Arlesey, SG15 6SB](#)**

**Proposal:** Single and two storey rear extension and front porch following demolition of out buildings

**Respond by:** 26<sup>th</sup> April 2018

10.6 **[CB/18/01003/FULL](#) – Hampden House, Hitchin Rd, Arlesey, SG15 6RS**

**Proposal:** External re-cladding of existing office building; enclosure of existing external fire escape stairs; enclosure of part ground floor for refuse store; enlarged services room and erection of new refuse store.

**Respond by:** 26<sup>th</sup> April 2018

10.7 **[CB/16/04346/FULL](#) – Garage site adjacent to 13 Carters Close, Arlesey, Beds, SG15 6UH.**

**Proposal:** Demolition of existing garages and development of 2no.new dwellings with amenities and car parking.

**Respond by:** 27<sup>th</sup> April 2018.

10.8 **Planning Appeal APP/P0240/W/17/3192407 – Arcade Flowers, Stotfold Road, Arlesey, SG15 6XS.**

Appeal by Mr S Huckle – **[CB/17/03678/FULL](#) – Erection of a Chalet Bungalow at Arcade Flowers.**

**Respond by:** 26<sup>th</sup> April 2018.

10.9 **Planning Applications Refused/Granted** – As at 12<sup>th</sup> April 2018. New decisions are identified by an asterisk.

*(attached)*

10.10 **Local Plan Update** – Members to note revised date of 30<sup>th</sup> April for Central Bedfordshire Council Local Plan to be submitted to Planning Inspector, following Government announcements regarding changes to National Planning Policy Framework (NPPF).

*(attached)*

10.11 **Chase Farm Development** – Members to receive a report from Cllr Gravett following meeting with CBC 12<sup>th</sup> April 2018.

*(attached)*

11 **FINANCE REPORTS**

11.1 **Interim Income and Expenditure – March 2018**

To review the Interim Income and Expenditure up to 31<sup>st</sup> March 2018, compared to 2017/18 budget (month 12) and submit questions to the Town Clerk as necessary. *(attached)*

11.2 **Interim Balance Sheet as at 31<sup>st</sup> March 2018**

To review Interim Balance Sheet as at 31<sup>st</sup> Mar 2018 (month 12) and submit questions to the Town Clerk as necessary. *(attached)*

11.3 **Petty Cash – March 2018**

To receive for approval copies of the petty cash details for the Resource Centre and Town Council for March 2018 – (month 12) *(attached)*

11.4 **Accounts for Payment**

To approve accounts to be paid as advised to members at the meeting.

**12 FINANCE & GENERAL PURPOSES COMMITTEE**

12.1 **Community Projects** – Members to consider revised list of Community Projects, re-ordered into short, medium and long-term projects, and provisional costings. *(attached)*

12.2 **Practitioners Guide 2018** – Members to consider adopting 2018 version of Governance and Accountability for smaller authorities in England as jointly published by NALC and SLCC. No significant changes to 2017 edition have been implemented although some ambiguity has been clarified in the updated policy. *(attached)*

12.3 **S137 Expenditure limit 2018/19** – Members to note increase in appropriate sum to £7.86 for parish council purposes of section 137(4) (a) of Local Government Act 1972 for 2018/19 as confirmed by the Ministry of Housing, Communities and Local Government. *(attached)*

12.4 **Granting of councillor dispensations** – Members to consider procedure for granting councillor dispensations for disclosable pecuniary and non-pecuniary interests. Refer to paragraph 4 of guidance attached. *(attached)*

12.5 **GDPR** – Members to approve LCPAS quotation to enable compliance with changes to Data Protection Act requirements effective 25<sup>th</sup> May 2018 for:

- i) GDPR Audit/Risk Assessment cost £1,500.00
- ii) Cost of providing 'DPO' if combined with Audit £300.00, without audit £500.00 *(attached)*

12.6 **Monitoring Officer** – Members to acknowledge Quentin Baker remains in position as Monitoring Officer for Central Bedfordshire Council.

12.7 **Etonbury Academy Update** – Cllr McGann to provide update following communications and questions raised following OFSTED inspection.

12.8 **Parental concerns Gothic Mede Academy and Etonbury Academy** – Cllr Gravett to report to members on parental concerns being voiced regarding both Academies.

12.9 **Shredder and Laminator** – Members to approve purchase of shredder and laminator to replace current faulty office items. *(attached)*

**13 PUBLIC LANDS & HIGHWAYS COMMITTEE**

13.1 **MUGA Pavilion and Car Park External lighting** – Members to approve quotation received from contractor to supply and install external lighting to MUGA car park and pavilion. Contribution of £1000.00 confirmed from Anglian Water. *(attached)*

13.2 **MUGA car park fence** – Members to consider quotations received to supply and installation of a gate in the boundary fence to the rear of car park, supplying direct access to the recreation ground eliminating the need to cut through MUGA court. *(attached)*

- 13.3 **St Johns Play Area Swings** – Members to consider proposal and quotation received from Playground Inspection contractor to supply and install new seats and chains to swings and toddler swing in St Johns Play area to comply with safety standards raised in RoSPA report. *(attached)*
- 13.4 **Wireless Social Subscription Renewal** – Members to consider cancellation of Resource Centre Wifi provision with Wireless Social as service duplicated by CBC provision. *(attached)*
- 13.5 **Amenity Land House Lane proposed Community Garden** – Members to consider Cllr Gravett's proposal for creation of a Community Garden and allocation of £4,000 from Community Projects Earmarked Reserve. *(attached)*
- 13.6 **Memorial Copse** – Members consider Cllr Gravett proposal for the creation and funding of a memorial copse. *(attached)*
- 13.7 **Rail plan 20/20 timetable** – Alterations to train timetables affecting Great Northern, Thameslink, Southern & Gatwick Express will come into force from 20<sup>th</sup> May 2018. Biggest timetable change in decades, new timetables can be viewed at [www.railplan2020.com/timetables](http://www.railplan2020.com/timetables). *(attached)*
- 13.8 **Arlesey Events Group proposal for Party in the Park** – Further to permission being granted for use of the Recreation Ground 19<sup>th</sup> May 2018, members to consider any charges applicable for MUGA use, security. *(attached)*
- 13.9 **Remembrance Day 2018** – Members to receive notes from meeting held 12<sup>th</sup> March 2018 between Royal British Legion members and councillors on working party. *(attached)*

#### 14 **PUBLIC RELATIONS COMMITTEE**

**Councillor Surgeries** – Cllrs McGann and Sarll to provide an update on Councillor Surgery held on 7th April 2018. Members to acknowledge delegates for May: Cllrs Holloway & Clark.

#### 15 **PERSONNEL COMMITTEE**

**No matters to be discussed.**

#### 16 **REPRESENTATIVES' REPORTS**

**Bedfordshire Police Liaison:** Cllr Wallace to provide a report on the following:

- Crime figures March 2018. *(attached)*
- Crime Summary March 2018. *(attached)*

#### 17 **PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

#### 18 **EXEMPT BUSINESS**

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that that this business relates:

- 1) **Agenda Item 18** - to legal proceedings (Item 5: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).

#### 19 **PROCEEDINGS RELATED TO FORMER EMPLOYEE**

Members to receive an update regarding Civil Appeal.