

A meeting of the PUBLIC RELATIONS COMMITTEE, Arlesey Town Council held in the Village Hall, High Street, Arlesey, on Tuesday 6 March 2018 following the Public Lands and Highways Committee.

PRESENT: Cllrs: A Ward (Chairman) J Wallace
R McGann S Sarll

In attendance: Mrs J Bailey (Assistant Clerk), and no members of the public.

17/033 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs C Gravett, J Auburn. and J Want.

17/034 MEMBERS' INTERESTS

To receive declarations of interest from members (*Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members*)

- a) Disclosable Pecuniary Interests – **None declared**
- b) Other Interests - **None declared**

17/035 PUBLIC PARTICIPATION

There was no public participation.

17/036 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Relations Committee meeting held on 9 January 2018.

RESOLVED

that the minutes of the Public Relations Committee meeting held on 9 January 2018 be approved as true record of the meeting and be signed by the Chair.

17/037 MATTERS ARISING

Minutes of the November meeting (unable to be approved during January meeting) to be approved at next meeting of Public Relations Committee due to insufficient members present in attendance at November meeting.

Cllr Wallace provided an update on progress with new Town Council website. The current host had been approached to answer queries about current practices. Timescales had been impacted due to contractor's current workload and amount of Councillor time dedicated to recent key planning issues. Further communications between the Working Party and current contractor to be resumed as soon as possible.

17/038 TOWN COUNCIL NEWSLETTER

Members considered publication date for 2nd edition of Newsletter, and reviewed layout of 1st Edition and content.

Majority of resident feedback received had been complimentary regarding information contained within January newsletter and the sole focus on Town Council activity.

The Council had previously agreed to a twice-yearly circulation, so June/July was suggested as suitable date for publication.

Discussion followed on information to be included in 2nd issue.

RESOLVED

Committee Recommendation that Council approve:

- **Publication date for June/July 2018.**
- **Layout for publication to remain as 1st edition issued in January 2018.**
- **Content to include (space permitting)**
 - **Planning application/issue updates**
 - **MUGA refurbishment and opening**
 - **Traffic survey and speeding update**
 - **Community Centre car park**
 - **Resource Centre and Village Hall hire information**
 - **Chairman for 2018/19**
 - **Remembrance Sunday 2018**
 - **Budget update**
 - **Councillor surgery promotion**
 - **Memorial copse update**
 - **Community garden update – if progress made**
 - **Stotfold Road Allotment promotion**
 - **Summer Fete 2018 date.**

17/039 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

There was no public participation.

MEETING CLOSED: 8.00pm.

Chairman:

Date: