

Minutes of a meeting of **ARLESEY TOWN COUNCIL** held in the **Village Hall, Arlesey** on **Tuesday 17th July 2018 at 7.00pm.**

PRESENT: Cllrs: C. Gravett (Vice Chair – Chair for Meeting.
C. Livermore (Chairman) Agenda Items 18-19 only
J. Auburn R. Clark
C. Ferris M. Holloway
J. Randall S. Sarll
J. Want

ABSENT: None.

In attendance: Ms S Foulkes (Town Clerk), Colette Lowe (Resource Centre Manager), CBC Ward Cllr Dalgarno and 2 members of the public.

18/040 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs D. Page, R. McGann, J. Wallace, A. Ward and Ward Cllrs R. Wenham and D. Shelvey. Cllrs C. Livermore (Chairman) sent apologies for an intended late attendance at 9pm, and Cllr Clark for intended early retirement at 8.30pm.

18/041 DECLARATIONS OF INTEREST AND DISPENSATIONS

041.1 To receive declarations of interest from councillors on items on the agenda.

a) Disclosable Pecuniary Interests:

- Agenda item 15.3. - Cllr Gravett due to appointment of his spouse as Resource Centre Relief Staff member.

b) Other Interests:

- Agenda item 13.1. (Public Lands & Highways Committee Minute 18/007) - Cllr Auburn due to friendship with business owner/village hall hirer.

041.2 To receive written requests for dispensations for disclosable pecuniary interests – None.

041.3 To grant any requests for dispensation as appropriate. A request for dispensation must be made on an individual basis – None.

18/042 CHAIRMAN'S ANNOUNCEMENTS

Prior to the meeting members received a copy of the following correspondence, which were taken as read:

042.1 **CBC Press Release –Etonbury “Green Wheel” Masterplan approved –** CBC, Arlesey and Stotfold Town Councils and Fairfield Parish Council have formally approved and adopted the plan for an ‘Etonbury Green Wheel’- a long term vision to form a linked loop of publicly-accessible green spaces and paths around Arlesey, Stotfold and Fairfield. Further information available at: www.centralbedfordshire.gov.uk/leisure

042.2 **CBC Press Release – ‘Who Newt’ -** The country’s first ever Newt Officer is to based at CBC. Working to ensure the protection of Great Crested Newts. Proposed planning developments within 500 metres of ponds are affected at planning application stage. Newt Officers raise awareness of a new licensing scheme. Further information available at: www.naturespaceuk.com

042.3 **CBC Press Release- “Have your say on the farms estate” -** Consultation with public on how the CBC plans to manages its 4,700 acre public farmland estate over a 10 year period. Online consultation at www.centralbedfordshire.gov.uk/consultations to run until 5pm on 19th August 2018. CBC Executive Committee meeting 9th October 2018 to consider feedback.

- 042.4 **CBC Press Release – “Central Bedfordshire gets SATs results boost”** – Increase above national average in reading, writing and mathematics SAT results among pupils aged 7-11
- 042.5 **Bedfordshire Bugle** – Members acknowledged receipt of July 2018 edition.
- 042.6 **North Herts Methodist Circuit** – Members acknowledged Reverend Graham Claydon–Knights will be serving the Methodist Circuit covering Arlesey, Baldock, Stevenage and Stotfold Churches, a welcome service will take place 1st September 4.00pm at Stotfold Methodist Church.
- 042.7 **CBC Making Day Services about you** – Update on CBC’s review of day services offered to older people and adults with disabilities. More info: www.centralbedfordshire.gov.uk/day-offer

18/043 MEMBERS QUESTIONS

None raised.

18/044 PUBLIC PARTICIPATION

Mr R. Watson advised members of a planning application not on the agenda [CB/18/02232/FULL - Land To The South Of, Arlesey Road, Stotfold Proposal](#): Erection of 161 dwellings with 35% Affordable Housing, including an access road, landscaping and all associated ancillary works on land to south of Arlesey Road.

18/045 MINUTES OF PREVIOUS MEETINGS

To consider and approve the minutes of Town Council meeting held 19th June 2018 as a true record of proceedings.

RESOLVED that the minutes of the Town Council Meeting held on 19th June 2018 be approved and be signed by the Chairman as a true record of proceedings.

18/046 MATTERS ARISING

- 046.1 **Minute 18/039 - page 24:** Cllr Gravett responded to Mr Watson’s comments regarding the Council’s debate on BEST staffing situation by acknowledging that the Council’s remit had changed in terms of ‘Education’ since the introduction of Academies, however he was of the impression that members had a duty to respond to residents’ concerns when specifically asked to do so. Cllr Holloway reinforced this view.
- 046.2 **Minute 18/031.4 – page 16: Enforcement Case – Twin Acres:** No update had been received from Cllr Wenham prior to the meeting. Deferred to next meeting.

18/047 RESOURCE CENTRE MANAGER REPORT – Prior to the meeting members received a report from Colette Lowe. Discussion took place on the following matters:

- Summer Reading Challenge launches Saturday 21st July – aiming to improve on 2017 statistics.
- New ‘Read and Recommend’ adult reading group – introduction of informal group with light refreshments being offered.
- School assemblies recently attended – to promote membership and reading challenge.
- Carpet Replacement/Cleaning – CBC has been asked to reconsider position on replacement of carpet following negative feedback arising from patch tests carried out.
- Equipment Disposal – Inventory of items to be submitted for Council approval next meeting.

18/048 REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL REPRESENTATIVES

To receive reports from Ward Councillors.

048.1 Ward Cllr Dalgarno reported on the following matters:

- **Rose Cottages Double Yellow Lines** – Emergency powers used by CBC officers following recent road traffic accidents. Further requests received from residents to introduce double yellow lines at The Dairy (Lewis Lane). Cllr Dalgarno to request under same powers. Defer to ATC Public Lands and Highways Committee for consideration.

Cllr Sarll expressed her concerns that parking issues had been moved up the High Street following the introduction of double lines at Rose Cottages, which appeared to be resulting in dangerous traffic conditions around Lewis Lane.

Cllr Randall advised members that he had received a request from a resident at July's Councillor Surgery for double yellow lines at Lewis Lane.

- **Traffic Safety** – 'School Child' shaped pavement bollards discussed with CBC officers, which may result in a pilot scheme for Arlesey. Defer to ATC Public Lands and Highways Committee for consideration.
- **Cheering Volunteering 2018** – Awards evening had gone well.
- **Modern Day Slavery Issues** – Bedfordshire Police looking into this issue.
- **Adult Social Care Services** - Consultation/survey underway.

048.2 **Members Questions to Ward members:**

- Cllr Sarll enquired about CBC's review of the parking scheme. Cllr Dalgarno advised that this would be going to CBC's Executive Committee in September.
- Cllr Randall enquired about CBC's position on the condition of footpath at Albone Way following a resident's visit to the July Councillor Surgery. Cllr Dalgarno advised that the footpath had been signed off by highways but had not been adopted by CBC

18/049 PLANNING APPLICATIONS & ISSUES

049.1 [CB/18/02048/FULL](#) - **Land off un-named road, Cambridge Road**, Langford, Biggleswade
Proposal: Change of use of land to use as a residential caravan site for four gypsy families, each with two caravan's hardstanding and amenity building. No comments deemed necessary.

049.2 [CB/18/02333/FULL](#) – **28 Station Road, Arlesey SG15 6RG**
Proposal: Loft conversion with front Dormer.

RESOLVED that the Council recommend the application's approval subject to neighbours' comments being taken into consideration.

049.3 [CB/18/02402/FULL](#) - **204 High Street Arlesey, SG15 6TB**
Proposal: Single Storey extension to replace existing flat roofed extension.

RESOLVED that the Council recommend the application's approval subject to neighbours' comments being taken into consideration.

049.4 [CB/18/02356/FULL](#) - **160 High Street Arlesey SG15 6TB**
Proposal: Single storey rear extension & loft conversion.

RESOLVED that the Council recommend the application's approval subject to neighbours' comments being taken into consideration.

049.5 [CB/18/01904/FULL](#) - **84 Chase Hill Road Arlesey SG15 6UD**
Proposal: Construction of new front porch, single storey link to garage, single storey rear extension and loft conversion including 2 no. rear Dormer windows.

RESOLVED that the Council recommend the application's approval subject to neighbours' comments being taken into consideration.

049.6 **Update on CB/18/01145/MW – Arlesey Landfill Site, Mill Lane, Arlesey**
Members acknowledged receipt of decision notice received regarding Containerised battery storage facility.

- 049.7 **Planning Applications Refused/Granted** – Members noted recent decisions denoted by asterisk as at 12th July 2018.
- 049.8 **Enforcement cases created and/or closed:**
- **74 Church Lane, Arlesey, SG15 6 UX - CASE CREATED**
Alleged change of use of outbuilding (log cabin) to front of dwelling, for business purposes.
 - **Twin Acres, Hitchin Road, Arlesey, SG15 6SE** – Cllr Wenham to provide update regarding Planning Condition 4 being satisfied.
- 049.9 **JJ Design Update on Local Plan process** - Delays to oral hearings likely following CJEU Judgement on Habitats Regulations Assessment Screening. CBC required to submit an Appropriate Assessment necessitating further consultation with Natural England.

18/050 **FINANCE REPORTS**

050.1 **Income and Expenditure – June 2018**

Prior to the meeting members received a report of year-to-date Income and Expenditure up to 30th June 2018, compared to 2018/19 budget (month 3) and were invited to submit questions to the Town Clerk as necessary. No questions were raised.

050.2 **Balance Sheet as at 31st June 2018**

Prior to the meeting members received a copy of the Balance Sheet as at 30th June 2018 (month 3) and were invited to submit questions to the Town Clerk as necessary. No questions were raised.

050.3 **Petty Cash – June 2018**

Prior to the meeting members received for approval copies of the petty cash details for the Resource Centre and Town Council for June 2018 – (month 3).

RESOLVED to approve the Resource Centre and Town Council petty cash expenditure for June 2018.

050.4 **Credit Card Purchases – June 2018**

Prior to the meeting members received for approval a copy of the Town Council credit card expenditure details for June 2018 – (month 3).

RESOLVED to approve the Town Council Credit Card purchases for June 2018.

050.5 **Accounts for Payment**

To approve accounts to be paid as advised to members at the meeting.

FOLIO	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MULTIPLE INV. TOTAL	BANK REF
Direct Debit Payments								
DD.07/18-01	Rightfuel	Diesel for ATC van	17.92	3.58	21.50	4051/101		JULDD-01
DD.07/18-02	Land Registry	Land searches SR allotments	9.00	0.00	9.00	4037/101		JULDD-02
DD.07/18-03	Unity Trust Bank	Bank charges March - June 2018 DD Due 30/06/18	18.00	0.00	18.00	4071/101		JULDD-03
DD.07/18-04	BT	TC Office telephone March - June calls, Jun to Aug 18 line rental DD Due 01/07/18	244.47	48.89	293.36	4021/101		JULDD-04
DD.07/18-05	Rightfuel	Petrol for ATC tools DD Due 02/07/18	22.47	4.49	26.96	4051/SPLIT		JULDD-05
DD.07/18-06	Cloudscape	Broadband/internet and office 365- DD due 10/07/18	48.34	9.67	58.01	SPLIT		JULDD-06
DD.07/18-07	Antechs (Go Cardless)	R/C & TC computer maintenance and anti virus DD Due 11/07/18	150.90	30.18	181.08	SPLIT		JULDD-07
DD.07/18-08	UTAX	Photocopying/printing meter charge DD due 13/07/18	65.59	13.12	78.71	4024/SPLIT		JULDD-08
DD.07/18-09	CF Corporate Finance	Lease rental R/C Printer/copier DD Due 01/08/18	145.38	29.08	174.46	4024/104		JULDD-09
DD.07/18-10	EON	Cemetery Electricity 03/06 - 08/07/18 DD due 23/07/18	12.51	0.63	13.14	4014/203		JULDD-10
DD.07/18-11	Lloyds Bank	credit card purchases: SR Allotment vacant plot coverings/fixings, wooden posts. Vehicle repairs VAT and Excess and card fees DD due 16/07/18	350.38	96.57	446.95	SPLIT		JULDD-11
DD.07/18-12	SSE	Unmetered streetlighting - DD due 20/07/18	217.71	43.54	261.25	4014/303		JULDD-12
DD.07/18-12	SSE	Unmetered streetlighting - DD due 20/07/18	12.72	0.63	13.35	4014/303	274.60	JULDD-13
DD.07/18-14	BT	Resource Centre telephone apr - June 2018 line rental Jul - Sept 2018 DD Due 16/07/18	44.96	8.99	53.95	4021/104		JULDD-14
DD.07/18-15	Biffa	Cemetery refuse collection - DD due 30/07/18	70.40	14.08	84.48	4017/203		JULDD-15
DD.07/18-16	Cawleys	Skip rental Hillary Rise allotments May 2018 DD Due 30/07/18	402.57	80.51	483.08	4044/SPLIT		JULDD-16
DD.07/18-17	EDF Energy	MUGA Electricity DD due 1/08/18	143.00	0.00	143.00	4014/202		JULDD-17

PAID ACCOUNTS - Deposit refunds/other reimbursements.							
BACS0718-01	H Robinson	Return of MUGA key deposit	30.00	0.00	30.00	572	JULBP01
BACS0718-02	L Glendon	Return of Hall hire deposit 14/7/18	50.00	0.00	50.00	570	JULBP02
BACS0718-03	D Thorpe	Return of Hall hire deposit 30/6/18	50.00	0.00	50.00	570	JULBP03
BACS0718-04	C Lacey	Return of Hall hire deposit 30/6/18	100.00	0.00	100.00	570	JULBP04
BACS0718-05	G Kelly	Return of Hall hire deposit 23/6/18	50.50	0.00	50.50	570	JULBP05
BACS0718-06	J Barker	Return of Burial plot approved calculation appli	49.51	0.00	49.51	1001/203	JULBP06
ONLINE Payments Due							
0718-01	Greenwood Contracting	Recreation ground grass cuts 11/6/18 and 25/6/18	200.00	40.00	240.00	4040/301	JULFP#1
0718-02	Adam Bradford	Website updates 05/07/18 and web hosting 1 yr from 30/07/2018	80.75	0.00	80.75	4078/101	JULFP#2
0718-03	Hire & Buy	Viking Mower bush	15.00	3.00	18.00	4045/301	JULFP#3
0718-04	Herts Fullstop (Herts CC)	Copier Paper	18.60	3.72	22.32	4023/101	JULFP#4
0718-05	RoSPA	Play area inspections 2018	406.00	81.20	487.20	4084/301	JULFP#5
0718-06	MAW Events	Rhymetime April - July 2018	480.00	0.00	480.00	4080/104	JULFP#6
0718-07	JRB Enterprise	Dog bag dispenser, brackets and bags	117.80	23.56	141.36	4029/305	JULFP#7
0718-08	LCPAS	Final 50% Personal Information Audit 23 + 24 July 2018	750.00	0.00	750.00	4037/101	JULFP#8
CHEQUE Payments due							
0718-09	Town Council Petty Cash	Petty cash June 2018 reimbursement	28.64	1.78	30.42	4020/101	300059
Payroll Liability Payments Due							
0718-10	HM Rev & Customs	Mth 4 PAYE	745.20	0.00	745.20	525	
	HM Rev & Customs	Mth 4 Nat. Emp'ee NI Contributions	591.79	0.00	591.79	525	
	HM Rev & Customs	Mth 4 Nat. Emp'ee NI Contributions	680.57	0.00	680.57	525	
	HM Rev & Customs	Mth 4 SMP Recovery	-580.72	0.00	-580.72	525	
	HM Rev & Customs	Mth 4 SMP Compensation	-17.43	0.00	-17.43	525	1,419.41 JULFP#9
0718-11	Beds Pension Fund	Mth 4 Emp'ee Super Contribution	564.01	0.00	564.01	526	
	Beds Pension Fund	Mth 4 Emp'ee Super Contribution	2215.61	0.00	2215.61	526	2,779.62 JULFP#10
Salaries Payments Due							
0718-12	S. Foulkes	JULY Salary	Salary		Salary	4001	JULSAL.01
0718-13	J Bailey	JULY Salary	Salary		Salary	4001	JULSAL.02
0718-14	P Hector	JULY Salary	Salary		Salary	4001	JULSAL.03
0718-15	G Studley	JULY Salary	Salary		Salary	4001	JULSAL.04
0718-16	D Pascoe	JULY Salary	Salary		Salary	4001	JULSAL.05
0718-17	D Pickman	JULY Salary	Salary		Salary	4001	JULSAL.06
0718-18	K Fitzgerald	JULY Salary	Salary		Salary	4001	JULSAL.07
0718-19	C Lowe	JULY Salary	Salary		Salary	4001	JULSAL.08
0718-20	J Savory	JULY Salary	Salary		Salary	4001	JULSAL.09
0718-21	P Legate	JULY Salary	Salary		Salary	4001	JULSAL.10
0718-22	M Spruce	JULY Final Salary inc TOIL/Holiday Lieu	Salary		Salary	4001	JULSAL.11
	TOTAL SALARIES	NET JULY SALARIES	7,870.67		7,870.67	520	
	TOTAL JULY 2018 PAYMENTS		16,472.82	537.22	17,010.04		

RESOLVED that these accounts be paid.

18/051 FINANCE & GENERAL PURPOSES COMMITTEE

- 051.1 **Councillor Vacancy** – Confirmation received from CBC that following Notice of Vacancy in Office of Councillor upon resignation of Helen Frost, no election had been called. The position may now be filled by the co-option process.
- 051.2 **Unity Trust Bank Charges** – Members noted alterations to service tariff's effective 5th September 2018.
- 051.3 **BEST CEO meeting** – Members noted meeting scheduled with Dr Alan Lee at Gothic Mede Academy on Thursday 20th September 2018. Cllrs Gravett and McGann to attend.
- 051.4 **Repayment of Small Grant - Arlesey Parents & Toddlers** - Members noted repayment of £250 grant made in 2017/18 for purpose of purchasing play mats following organisational restructure.
- 051.5 **Payments during August 2018 Recess** - Council considered delegation of 2 members to verify and countersign payment of August salaries and arising bills to meet contractual agreements; to be reported at next meeting.

RESOLVED that Cllrs Gravett and Sarll be delegated to verify and countersign August salaries and bills to meet contractual agreements.

18/052 PUBLIC LANDS & HIGHWAYS COMMITTEE

052.1 To ratify the recommendations (Resolutions) contained within the minutes Public Lands & Highways Committee meeting held on 3rd July 2018 **excluding minute 18/012 and 18/007.1**

RESOLVED that the committee recommendations (Resolutions) contained within these minutes be ratified by the Council.

052.2 **RoSPA Report 2018** – Members noted receipt of RoSPA reports 2018. No high-risk items/urgent repairs noted. Low risk repairs to be deferred to Public Lands & Highways meeting.

052.3 **HGV Weight Restriction Proposal** – Members noted the proposal had been submitted to CBC's Traffic Management Officer Paul Salmon. No feedback had been received at the time of the meeting.

052.4 **Rail User Group Arlesey** – Members acknowledged receipt of minutes of a meeting between Govia Thameslink, Alastair Burt MP and Jodie Gravett and considered delegation of Council representative for Arlesey Rail User Group.

RESOLVED that the Council delegate Cllr Jon Want to represent the Council and participate on the Arlesey Rail User Group.

052.5 **BABUS Membership 2018** – Members to consider renewal of 'Bedford Area Bus Users' membership – 1 year £12.00 subscription fee. Quarterly newsletter provided – office review.

RESOLVED that the Council approve the renewal of BABUS Membership 2018.

052.6 **Arlesey War Memorial Renovations** - Members considered 'Independent Memorial Inspection' quotation for cleaning only. A number of quotations for restoration works which had been requested but not yet received and would therefore be considered at a future meeting.

RESOLVED that the Council approve IMI cleaning quotation at a cost of £1,350.

052.7 **Community Centre Car Park Safety** - Members considered CBC's proposals for improving car park safety at school drop off/collection times. The Town Council's suggestion of installing a gate in the WI fence had not been included with CBC's proposal. After further discussion and noting that the site meeting had occurred in the Town Clerk's absence, members agreed that matter should remain with CBC and Gothic Mede Academy to resolve.

052.8 **London Row Streetlight Update** - Members to consider:

- i) TCS Electrical's advice on negative impact on light levels resulting from PL&H Committee's suggestion of removing 2 streetlights and replacing with 1. Members agreed to defer this matter to next meeting to allow further investigations to take place to allow further investigations to take place and alternative options to be provided.
- ii) remedial action to address resident's complaint regarding light nuisance – deferred to next meeting.
- iii) approval of urgent repairs to A2 London Row (damaged concrete column).

RESOLVED that the Council approve repairs to A2 London Row at cost of £1,800.

052.9 **Hitchin Road A7 Streetlight Update** - Members were asked to consider TCS Electrical's advice on negative impact on light levels resulting from PL&H Committee's suggestion of removing A7 on residential property. Members agreed to defer this matter to next meeting to allow further investigations to take place and alternative options to be provided.

052.10 **Stotfold Road Allotments/Bedfordshire and River Ivel Internal Drainage Board Correspondence** - Members acknowledged receipt of correspondence and noted the Town Clerk's consultation with ATC's conveyancing solicitor to establish legal position.

- 052.11 **CBC Leisure Strategy** – Members acknowledged receipt of ‘**Parish Schedule**’ and ‘**Outdoor Sport Priority Project List**’ which will be used to secure developer contributions under the Community Infrastructure Levy (CIL) regulations.

18/053 PUBLIC RELATIONS COMMITTEE

- 053.1 To ratify the recommendations (Resolutions) contained within the minutes Public Relations Committee meeting held on 3rd July 2018.

RESOLVED that the committee recommendations (Resolutions) contained within these minutes be ratified by the Council.

- 053.2 **Summer Fete Town Council Stall** - Members considered recommendation of Public Lands & Highways Committee as contained within minute 18/012 and noted staff availability. Cllrs Ferris and Holloway agreed to be available to set up a Town Council stall, and Cllrs Want, Clark and Gravett agreed to be assist subject to checking diaries. All members to receive an email of providing a stall rota, to ensure all time slots are covered including packing away.

- 053.3 **Councillor Surgeries** – Cllrs Randall provided an update on Councillor Surgery held on 7th July 2018. Two visits were made, one regarding Lewis Lane/High Street traffic issues and concerns about access to the proposed Taylor Wimpey site, and the second regarding the condition of footpath at Albone Way.

- 053.4 **Website Update** - Members received an update on communications with 2 providers and were advised of their current proposed timescales. Lemongrass was no longer available to commence work until late 2018. Members reinforced the need to achieve a good end product. A meeting with Adam Bradford was scheduled for 23rd July, to be attended by the panel previously approved by Council.

RESOLVED that subject to the panel being fully satisfied, the Council place an order for website development with Adam Bradford in accordance with quotation previously received. In the event of misgivings being raised, Cllr Want to liaise with Town Clerk and approach alternative providers as deemed necessary.

18/054 PERSONNEL COMMITTEE

- 054.1 **CBC Pay Scales Resource Centre Relief Staff** – Members to approve adoption of 2018/19 CBC pay scale Spinal Point 11 (£8.839 per hour) for Resource Centre Relief Staff effective 1st April 2018.

RESOLVED that the Council adopt 2018/19 CBC Spinal Point 11 for hourly rate payable to Resource Centre Relief Staff.

- 054.2 **Temporary Administrative Assistant Appointment** – Members acknowledged Town Clerks appointment of Mrs C. Winwood as Temporary Administrative Assistant on NALC Model Contract at SCP 9.

- 054.3 **Resource Centre Relief Staff Appointments** - Members acknowledged Town Clerks appointment of Mr L. Coleman and Mrs M. Gravett as RC Relief Staff on a Casual Worker Contracts at CBC SCP 11.

18/055 REPRESENTATIVES' REPORTS

Bedfordshire Police Liaison: Cllr Wallace report on the following matters was acknowledged:

- a) Crime Figures June 2018 - No police figures available due to new Police offence-logging system and replacement reporting processes requiring development.
- b) Sgt Welch visit to Arlesey 19th June – Greater police presence noted since visit, with successful drugs warrant being carried out.
- c) Operation Beneke – Mobile Police Station at Arlesey Village Hall car park on Friday 27th July 2018 between 1800hrs and 1930hrs for resident to discuss policing issues.

d) SpeedWatch – Now operational resulting in 12 persons being reported for speeding.

e) PCC Event Schedule 2018 – Members noted receipt of dates of upcoming events.

18/056 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

None raised.

Cllr Livermore arrived at the meeting.

18/057 EXEMPT BUSINESS

To resolve to exclude members of the public and press from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business on the grounds that that this business relates:

- **Agenda Item 19** - to legal proceedings (Item 5: Annex B – Descriptions of Exempt Business/DCLG Open & Accountable Local Government).

RESOLVED that members of public and press be excluded from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted.

18/058 PROCEEDINGS RELATED TO FORMER EMPLOYEE

Members received an update from Cllr Livermore regarding Civil Appeal.

The meeting closed at 9.55pm

CHAIRMAN:

Date: