

A meeting of the PUBLIC LANDS & HIGHWAYS COMMITTEE, Arlesey Town Council held in the Village Hall, High Street, Arlesey, on Tuesday 3 July 2018 at 7.00pm.

PRESENT: Cllrs: J Wallace (Chairman) C Livermore
J Randall S Sarll

In attendance: Mrs J Bailey (Assistant Clerk), Cllr A Ward and 2 members of the public.

18/001 ELECTION OF CHAIRMAN & VICE CHAIRMAN FOR THE ENSUING YEAR

001.1 Nominations for Chairman to be considered.

Cllr Sarll NOMINATED Cllr Wallace for the position of Committee Chairman

Cllr Livermore SECONDED the nomination. No other nominations were put forward.

RESOLVED that Cllr Wallace be elected as Public Lands & Highways Committee Chairman for the ensuing year.

001.2 Nominations for Vice Chair to be considered.

Cllr Sarll NOMINATED Cllr Randall for the position of Vice Chair.

Cllr Wallace SECONDED the nomination. No other nominations were put forward.

RESOLVED that Cllr Randall be elected as Public Lands & Highways Committee Vice Chair for the ensuing year.

18/002 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs J Want, C Gravett and M Holloway.

18/003 MEMBERS' INTERESTS

003.1 To receive declarations of interest from councillors on items on the agenda.

Disclosable Pecuniary Interests: None

Other Interests:

- Agenda items 12- Cllr Sarll - due to membership of Community Events group

003.2 To receive written requests for dispensations for disclosable pecuniary interests – None received.

003.3 To grant any requests for dispensation as appropriate – None received.

18/004 PUBLIC PARTICIPATION

There was no public participation.

18/005 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Lands & Highways Committee meeting held on 6th March 2018.

RESOLVED that the minutes of the Public Lands & Highways Committee meeting held on 6th March 2018 be approved as true record of the meeting and be signed by the Chair.

To consider and approve the minutes of the Public Lands & Highways Committee meeting held on 1st May 2018.

RESOLVED

that the minutes of the Public Lands & Highways Committee meeting held on 1st May 2018 be approved as true record of the meeting and be signed by the Chair.

18/006 MATTERS ARISING

There were no matters arising.

18/007 COMMUNITY CENTRE PROPERTY MANAGEMENT

007.1 **Back stage facilities** – Members considered a request from theatre group as a hirer of Village Hall, to reinstate toilet facilities previously decommissioned at back stage area of hall enabling plays/shows to be held at venue again. Central Bedfordshire Council – Landlord - had received a quotation of £1,855.00 + VAT to carryout re-connection works. Currently CBC considering whether this project would be carried out as a capital improvement project and percentage apportionment charge to ATC if any. Members considered quotation received to be higher than expected and requested additional quotes were sought independently from CBC for comparison.

Committee Recommendation

that Council endorse improvements requested by hirer and seek third party quotes from local companies to compare with quotation supplied to CBC. Further CBC update on funding to be awaited.

007.2 **Community Centre Roof** - Members were informed of an ongoing intermittent leak which began mid-April 2018. Records show Council contributed £48k to roof repairs 2012/13. Town Clerk has been in lengthy communications with Central Bedfordshire Council -Landlord- to determine quality of works carried out 2012/13 and whether £48k spend to last 6 years was deemed acceptable. Members questioned the quotation received in 2018 being considerably less than that for roof works in 2012/13. No quotation supplied was recommended for approval.

Committee Recommendation

that Town Clerk seek third party quotations from local companies for comparison with quotation provided for Central Bedfordshire Council, and seek opinion of contractors contacted on condition of roof following repairs only 6years ago. Town Clerk to pursue CBC further to provide guarantee or possible insurance for 2012 roof repairs if deemed appropriate.

18/008 RESOURCE CENTRE

Resource Centre carpet – Members were informed that following 2 site visits and a patch test, carpet cleaning companies had stated that cleaning the Flotex floor covering in the Resource Centre would have no impact on it's visual appearance. This information was conveyed to CBC as Landlord with a request that they reconsider their position on providing/contributing to new flooring. CBC provided a contractor quote to clean carpet for £85.00 and requested that ATC consider this as an option. Assistant Clerk requested the contractor carry out a free of charge patch test to determine effectiveness.

18/009 RECREATION GROUND

Skatepark – Members considered approach from skatepark user to open communications between Council and users on suggested improvements to Skatepark. Cllr Sarll informed that concrete equipment is currently the most commonly purchased and installed equipment being considered the best option to maintain.

Committee Recommendation

that Council await findings of RoSPA report on condition of equipment in situ to determine any need to replace/repair items. Report expected July 2018.

18/010 MUGA/PAVILION PROPERTY MANAGEMENT

Members were informed that all snagging works to MUGA refurbishment project were now complete. Orders are to be placed for lighting column to be erected in car park and access gate to Recreation Ground via MUGA car park. Opening ceremony to be planned. Ideas welcomed by Town Clerk. Cllrs suggested engaging local sports personalities, Local boxer Andy Straughn was suggested.

18/011 HIGHWAYS ISSUES

011.1 Christmas Lights – Members considered quotations received and Working Party recommendation as advised during meeting, for Christmas lighting arrangements 2018. Annual budget available £2,500.00 EMR available £845.00. Cllr Sarll informed that donations were being sought from companies to provide street lamp decorations to cover purchase, installation and running costs.

Committee Recommendation

that Council approve TCS Electrical quotation to install lighting to Community Centre building and 2x trees in front of Council offices £1,325.00 + VAT. Festoon lighting to be purchased direct from TLC direct at a cost of £3,312.50 + VAT, enabling lighting display to be added to/alterd each year.

011.2 STREET LIGHT secured to No 26 LONDON Row –

Members considered:-

- 1) responses received following neighbour consultation gauging opinion on disconnecting and relocation of street light attached to residential property in London Row causing light nuisance to resident.
- 2) Contractor quotations received to eliminate light nuisance experienced by resident caused by light affixed to property.

Members requested clarification from street light contractor - Agenda item 11.3 informs lamp A2 London Row requires replacing due to damaged concrete post. Members enquired as to whether lamps A2 and lamp on no 26 London Row could be removed and one installed as replacement mid-way between the existing light locations without negatively affecting lighting available. Deferred to next Town Council meeting.

011.3 STREET LIGHTING - Members considered quotations received for :

- 1) A7 Hitchin Road – Members discussed requirement for removal of corroded lamp affixed to residential property as potential risk due to bad state of repair.
- 2) A2 London Row - Deferred to next Town Council meeting clarification to be sought from street light contractor as noted minute 011.2 above.

Committee Recommendation

that Council approve removal of lamp/bracket A7 Hitchin Road and seek TCS Electrical assessment on need to replace with new column or whether removal without replacement is viable.

011.4 Traffic/Speeding issues – Members noted that no feedback had been received following the traffic survey. Matter deferred to next meeting of Town Council.

011.5 Electric Car Charging point - Members were informed that a site survey had been carried out by one supplier and a quotation submitted. 2 additional companies had been contacted. Update deferred to next meeting.

18/012 SUMMER FAIR 2018

Members considered hosting a stall at the Arlesey Summer Fair 1st September 2018 and staff availability. Discussion took place on visitors to stall 2017 and potential theme/purpose of Town Council stall for September.

Committee Recommendation

that Town Council request a stall at Summer Fair 2018, Councillors to be invited to volunteer to cover the stall for an hour time slot with 2 Councillors to be present at any given time. Councillor surgery for September to be held at stall. Resource Centre staff and Council staff to be approached to assist on the day. Planning boards to be used to publicise projects completed by Council and those in planning/research stage.

18/013 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING

There was no public participation.

Meeting Closed: 8.05pm

Chairman:

Date:

DRAFT