

A meeting of the **PUBLIC RELATIONS COMMITTEE**, Arlesey Town Council held in the Village Hall, High Street, Arlesey, on Tuesday 3 July 2018 following the Public Lands and Highways Committee.

PRESENT: Cllrs: A Ward (Chairman) J Wallace
S Sarll

In attendance: Mrs J Bailey (Assistant Clerk). No members of the public present.

18/001 ELECTION OF CHAIRMAN & VICE CHAIRMAN FOR THE ENSUING YEAR

001.1 Nominations for Chairman to be considered

Cllr Sarll NOMINATED Cllr Ward for the position of Committee Chairman.

Cllr Wallace SECONDED the nomination. No other nominations were put forward.

RESOLVED that Cllr Ward be elected as Public Relation Committee Chairman for the ensuing year.

001.2 Nominations for Vice Chair to be considered.

Cllr Ward NOMINATED Cllr Sarll for the position of Committee Vice Chair.

Cllr Wallace SECONDED the nomination. No other nominations were put forward.

RESOLVED that Cllr Sarll be elected as Public Relations Committee Vice Chair for the ensuing year.

18/002 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs J Want and M Holloway.

18/003 MEMBERS' INTERESTS

003.1 To receive declarations of interest from councillors on items on the agenda.

a) Disclosable Pecuniary Interests: None

b) Other Interests: None

003.2 To receive written requests for dispensations for disclosable pecuniary interests – None received.

003.3 To grant any requests for dispensation as appropriate – None received.

18/004 PUBLIC PARTICIPATION

There was no public participation.

18/005 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Relations Committee meeting held on 1st May 2018.

RESOLVED

that the minutes of the Public Relations Committee meeting held on 1st May 2018 be approved as true record of the meeting and be signed by the Chair.

18/006 MATTERS ARISING

- **“What’s On in Arlesey” event** - An update will be provided at next meeting of Public Relations Committee as time commitments to other projects had delayed progress.
- **Town Council Newsletter**- Members were advised that end of financial year and deadline for submission of associated documentation had resulted in delay with creation of draft newsletter for approval. All reports had been received. Target for publication September 2018.

18/007 COUNCIL PROFILE

Members considered suggested Councillor rota for creation of Facebook monthly editorial and suitable topics for next month. Members were reminded that all editorials are to be approved by Town Clerk before being posted onto social media site. Social Media posts to be approximately 100-150 words each month. Minor alterations made to rota:

Cllr Wallace - July
Cllr Holloway - August
Cllr Sarll - September
Cllr Want – October
Cllr Ward - November

Cllrs Livermore and Gravett to be invited to contribute in capacity of Chairman and Vice Chairman of Council respectively.

Committee Recommendation

that the amended rota be adopted and circulated to members. Cllrs Livermore and Gravett to be invited to contribute posts for December and January. Cllr Wallace to provide a draft entry for July to be approved by Town Clerk before publishing, topic for post to be update on Speed Watch and information on Operation Beneke.

18/008 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING’S MEETING

There was no public participation.

Meeting Closed: 8.20pm

Chairman:

Date: