

**A meeting of the PUBLIC RELATIONS COMMITTEE, Arlesey Town Council held in the Village Hall, High Street, Arlesey, on Tuesday 2 October 2018 following the Public Lands and Highways Committee.**

**PRESENT:** Cllrs: A Ward (Chairman) J Wallace  
S Sarll

**In attendance:** Mrs J Bailey (Deputy Clerk). No members of the public were present.

**18/009 APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs J Want and M Holloway.

**18/010 MEMBERS' INTERESTS**

010.1 To receive declarations of interest from councillors on items on the agenda.

a) Disclosable Pecuniary Interests:

None

b) Other Interests:

None

010.2 To receive written requests for dispensations for disclosable pecuniary interests – **None received.**

010.3 To grant any requests for dispensation as appropriate – **None received.**

A request for dispensation must be made on an individual basis.

**18/011 PUBLIC PARTICIPATION**

There was no public participation.

**18/012 MINUTES OF THE PREVIOUS MEETING**

To consider and approve the minutes of the Public Relations Committee meeting held on 3<sup>rd</sup> July 2018.

**RESOLVED that the minutes of the Public Relations Committee meeting held on 3<sup>rd</sup> July 2018 be approved as true record of the meeting and be signed by the Chair.**

**18/013 MATTERS ARISING**

Date for publication of next Arlesey Town Council Newsletter to be reviewed at next meeting of PR Committee, following deferral until new Town Clerk is appointed.

What's on in Arlesey event – ongoing.

**18/014 COUNCILLOR SURGERY** – Members considered Councillor Surgery rota January 2019 to April 2019 and noted that 2 Cllrs in attendance was surplus to requirements according to resident activity at surgeries held 2018/19.

**RECOMMENDATION** that the Council return to beginning of 2017/18 rota, delegating only one Councillor to host each session as follows:

January	Cllr Ferris
February	Cllr Ward
March	Cllr Randall
April	Cllr Sarll

Members to confirm availability

**18/015 COUNCIL PROFILE**- Members noted Cllr J Want to generate October Facebook post and discussed suitable topics for entry. In absence of Town Clerk, entry to be approved by Deputy Clerk before being published.

**RECOMMENDATION** that Cllr vacancies and the Co-option process are promoted through October facebook post.

**18/016 PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

None.

**MEETING CLOSED: 8.47pm**

**Chairman:**

**Date:**

DRAFT