

A meeting of the PUBLIC LANDS & HIGHWAYS COMMITTEE, Arlesey Town Council held in the Village Hall, High Street, Arlesey, on Tuesday 2 October 2018 at 7.00pm.

PRESENT: Cllrs: J Wallace (Chairman) C Livermore
J Randall S Sarll

In attendance: Mrs J Bailey (Deputy Clerk), Cllr A Ward and 4 members of the public.

18/014 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs J Want and M Holloway.

18/015 MEMBERS' INTERESTS

015.1 To receive declarations of interest from councillors on items on the agenda.

a) Disclosable Pecuniary Interests:

Agenda item Cllr Sarll – Employer contracted to create memorial copse.

b) Other Interests:

- Agenda items 12- Cllr Sarll- Member of Community Events group
- Agenda item 9.4.- Cllr Livermore - relation a member of youth football club.

015.2 To receive written requests for dispensations for disclosable pecuniary interests – **None received.**

015.3 To grant any requests for dispensation as appropriate – **None received.**

A request for dispensation must be made on an individual basis.

18/016 PUBLIC PARTICIPATION

Residents' of 41 Hitchin Road expressed concern at removal of street light A7 from residential property and no contact had been made with them as owners of property prior to removal by contractor. Town Council extended apologies and informed resident that the effect on lighting available will be monitored, with resident being consulted on any further action.

18/017 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Lands & Highways Committee meeting held on 3rd July 2018.

RESOLVED - that the minutes of the Public Lands & Highways Committee meeting held on 3rd July 2018 be approved as true record of the meeting and be signed by the Chair.

18/018 MATTERS ARISING

There were no matters arising.

18/019 COMMUNITY CENTRE PROPERTY MANAGEMENT

Brownies 'Daffodil Planting' Request – Members considered request from 1st Arlesey Brownies to plant daffodil bulbs on Community Centre green areas cut by Town Council.

RECOMMENDATION that the Council approve 1st Arlesey Brownies request to plant daffodil bulbs on green outside Town Council Offices with request that bulbs are not planted alongside path/edge of grass or around pump house due to previous damage caused to plants by

footpath users. Planting to be around tree areas away from path, risk assessment to be forwarded to Deputy Clerk.

18/020 RESOURCE CENTRE

Resource Centre Carpet – Members noted CBC commissioning of flooring clean, for Resource Centre and that effect on appearance of Floatex floor covering to be gauged upon completion.

18/021 RECREATION GROUND

021.1 **Skatepark** – Members noted condition of skate park equipment as detailed within RoSPA report 2018. A local resident had approached Council, interested in assisting with developing the facility, giving insight into equipment of interest to skatepark users. Cllr Sarll informed members that many skatepark provisions are of now of concrete construction.

RECOMMENDATION that the Council delegate Cllr Sarll in capacity of member responsible for Playarea, to meet with resident offering insight into skate park user requirements/preferred equipment to discuss development/expectations for skatepark.

021.2 **RoSPA Inspection Reports** – To consider:

- (i) Cllr Sarll's comments, as delegated Play Area member, on reconciliation of RoSPA reports to Action Plan previously provided to members.
Cllr Sarll had visited areas where issues had been raised in ROSPA report. Questions remained over ownership of stile from Recreation Ground to Farm land. The spinning Mushroom did not have clearance of 1.5m unobstructed around equipment, quotations are needed for various options to address the problem. Broken glass as noted on RoSPA report had been cleared but remained an ongoing misuse issue of the facility.

Matter deferred to next meeting of Town Council following receipt of quotations to address issue concerning Spinning Mushroom and ownership of Stile.

- (ii) **Recreation Ground Play Area Gate** – Members considered recent safety issues alongside playground inspector report on gate functionality. 2 quotations had been obtained for replacement of existing gates with hydraulic alternative. Currently the gate concerned remained locked.

RECOMMENDATION that the rear gate to the play area leading onto Gothic Mede playing fields remain securely locked and feedback from users monitored until further notice.

021.3 **Litter bin provision** - Members considered re-location and provision of litter bins at recreation ground. One litter bin was now in an ineffective position resultant to installation of Gothic Mede Academy fence.

RECOMMENDATION that the Council approve Grounds Maintenance Operative to relocate and install litter bin in close proximity to MUGA court gate/carpark fence. No further bins to be purchased at present.

18/022 HIGHWAYS ISSUES

022.1 **Street lighting** –London Row resident comment received following installation of new steel column to replace damaged concrete lamp post was considered. Remedial action suggested by streetlighting contractor, to be undertaken without charge to Council. Situation to be monitored.

022.2 **St Johns Road Amenity Land Usage** – Members considered current usage of amenity land by local residents and issues arising from play equipment belonging to individuals remaining on land.

RECOMMENDATION that the Council draft a letter for residents within the vicinity requesting that the open green area is respected with any equipment being removed at the end of each

day, litter being disposed of responsibly and neighbouring properties respected. Cllr Wallace to draft letter for approval at next meeting of Town Council.

- 022.3 **MUGA Signage** - Members considered quotations sought for brass plaque to denote Town Council ownership of MUGA pavilion and court, with future option to mount additional plaques underneath displaying names of hirers, if requested. Hirer plaques to be purchased by individual/organisations.

STANDING ORDERS SUSPENDED – Arlesey Town Youth representatives raised small print connected to Football Foundation funding received, whereby acknowledgement of funding received was to be displayed publicly at pavilion, and Town Youth football use of building to be shown.

RECOMMENDATION that the Council purchase a brass plaque to be sited inside the MUGA pavilion, recognising the funding contributions received towards refurbishment project and displaying Town Council ownership of facility. Quotations to be sought, plaque to be unveiled during opening ceremony.

- 022.4 **ATYFC MUGA signage** - Members to consider amended proposal for portable ATYFC signage to be affixed to MUGA car park fence on match days and removed at end of game. The previous comments were noted regarding display of Youth Football use of facilities securing Football Foundation funding towards project.

RECOMMENDATION that a suitable, highly visible area on Northernmost external wall of MUGA pavilion is identified and dedicated for signage of regular users of facility. Maximum size and construction of signage to be stipulated with largest area to be available for Arlesey Town Youth FC in recognition of contribution towards refurbishment project. Board to be fixed to exterior wall to enable signage to be secured to board as opposed to brickwork.

- 022.5 **MUGA Car Park gate** – Members noted resolution noted in Minute 17/217.2 to approve quotation to supply and fit a gate to existing fence line with header bar and strainer/strut at a cost of £950 plus VAT. Discussion followed on practicalities of installing a gate as opposed to creating an opening.

STANDING ORDERS RE-INSTATED

RECOMMENDATION that the Council REVOKE original Resolution as noted in Minute 17/217.2 to approve supply and installation of gate at a cost of £950.00 + VAT following feedback from users and amend to install an opening to MUGA car park fence at a cost of £400.00 + VAT (Safe & Secure Systems) as a more practical and less expensive option.

18/023 **CEMETERY**

Arlesey Remembers You Memorial Copse – Members received an update on estimated completion date for Arlesey Remembers You Memorial Copse in Phase 2 of cemetery and request for Town Council representation at ceremony for planting of final tree 24th November 2018.

RECOMMENDATION that the Council delegate Cllr Livermore – Mayor of Arlesey to represent the Council at the final planting event 24th November 2018.

18/024 **PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**

Concerns were raised regarding removal of dog fouling signage from Recreation Ground and MUGA courts.

Youths had been seen on MUGA pavilion roof possibly gaining access via storage container.

Contact with PCSO for Arlesey regarding recent misuse of skate park and Recreation Ground could prove beneficial as Hitchin's Westmill Estate had recently quashed similar nuisance. Information could be shared between Herts and Beds Force which may be of assistance in combating Arlesey issue.

Meeting Closed:8.35pm

Chairman:

Date:

DRAFT