

28th March 2019

To: Members of the Council

A meeting of the PUBLIC LANDS & HIGHWAYS COMMITTEE, Arlesey Town Council will be held in the Village Hall, High Street, Arlesey, on Tuesday 2nd April 2019 at 7.00pm.

The following committee members are hereby summoned to attend: Cllrs Wallace, Livermore, Hamilton, Holloway, Randall, Sarll and Want.

Mrs Janet Bailey
Town Clerk

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST AND DISPENSATIONS

(Members of the Council are invited to disclose any personal interest or personal and pecuniary interests they may have in any items on the agenda for this meeting in accordance with the Council's Code of Conduct for Members)

- 2.1 To receive declarations of interest from councillors on items on the agenda.
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests.
- 2.3 To grant any requests for dispensation as appropriate.

3 PUBLIC PARTICIPATION

4 MINUTES OF THE PREVIOUS MEETING

To consider and approve the minutes of the Public Lands & Highways Committee meetings held on 5th February 2019. *(attached)*

5 MATTERS ARISING - *For information only*

6 HIGHWAYS ISSUES

- 6.1 **Great British Spring Clean 2019** – Members to consider scheduling a date for event and proposed areas to be litter picked.

7 COMMUNITY CENTRE

- 7.1 Members to consider requirement for provision of cigarette bin outside Village Hall to enable safe and tidy disposal of stubs, and permission required from Central Bedfordshire Council to provide/install.

- 7.2 **Back Stage Facilities** – Members to note completion of reinstatement of washroom facilities at back of stage area enabling hall use for stage productions. Costs covered by Landlord- CBC.
- 7.3 **Refuse disposal** – Members to note recent issues experienced with refuse collection/storage with actions taken to remedy and consider bulk disposal charge and method to rectify situation going forward. (Agenda item 9.5 ii) relates. *(attached)*
- 8 MUGA**
- 8.1 **MUGA Grand Opening** – Members to receive an update on progress with planning for Official Opening event
- 9 REVIEW OF HIRE CHARGES AND FEES**
- 9.1 **VILLAGE HALL FEES AND CHARGES:** Members to consider hire **fees last reviewed 2016.**
- i) Village Hall hourly hire fees
 - ii) Bar room hire
 - iii) Stage spotlights hire
 - iv) PPL/PRS charge per session
 - v) Live performances session
 - vi) All day booking rates
- 9.2 **RESOURCE CENTRE FEES** –Members to consider hire **fees last reviewed 2016.**
- i) Hourly hire fee
 - ii) Computer Course fee
- 9.3 **MUGA HIRE CHARGES** – Members to consider hire fees last reviewed 2016. *(attached)*
- i) Pitch fees
 - ii) Changing rooms
 - iii) Meeting room
 - iv) Floodlights
 - v) Kitchen provision – to consider long term hire proposal and fees applicable.
- 9.4 **CEMETERY FEES** - Members to consider hire fees amended to include Free of Charge provision for children under 18 years of age April 2018. **Last increase applied April 2014**
- i) Plot purchase fees inclusive of Grant of Exclusive Rights
 - ii) Internment fees
 - iii) Transfer of Exclusive Rights of Burial fee
 - iv) Memorial fees
 - v) Reserved plaque fee
- 9.5 **SERVICES FEES** - Members to consider hire fees last reviewed April 2018.
- i) Litter picking services
 - ii) Refuse disposal
- 9.6 **FOOTBALL PITCH FEES** – Members to consider hire fees last reviewed
- Grass football pitch hire per season. *(attached)*

9.7 **ALLOTMENT TENANCIES** - Members to consider yearly rental fees last reviewed 2016 implemented October 2017 – 1 years notice of fee increase required in accordance with Section 1 of the Allotment Act 1950. Previous increase resolved to be unchanged for a 3year period.

10 **RECREATION GROUND AND PLAY AREAS**

Members to note RoSPA 2018 actions taken in accordance with inspections and any issues outstanding.

11 **CEMETERY**

Electricity Smart Meter – Members to note that on notification of requirement from electricity provider, a smart meter is scheduled to be fitted to cemetery store April 2019.

12 **PUBLIC PARTICIPATION ON ITEMS ARISING FROM THIS EVENING'S MEETING**